



ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

22nd September 2023

The Next Meeting of the Aspley Heath Parish Council will take place on Wednesday 27th September 2023 at 8pm at the **Woburn Sands Town Council Offices next to the Ellen Pettit Memorial Hall, Street, Woburn Sands**

Signed:

2541 To Receive Apologies of Absence

2542 To Note Declarations of Interest relating to Items on the Agenda

2543 To Agree the Minutes of the Previous Meeting

2544 Open Forum – Members of the Public are Invited to Speak to the Parish Council

Actions carried forward:

2434a Yellow lines on Church Road (Nov 2022) – There was no movement by CBC to remove the unauthorised yellow lines and it was reported that Matthew Simkiss was leaving so a further delay was likely. The Chair was to draft a letter which the Clerk would send to CBC asking for action. Cllr Clough was to investigate passing places which CBC had previously stated were needed. (June 2023)

Action: CBC/SS/DB/GC

2545 Central Bedfordshire Councillor Report

Actions carried forward:

2259 Proposed new development at Marston Vale – O&H Planning Application. (Sept 2021) It was thought the new members in the CBC committee responsible would ask more questions about this development. It was hoped a new traffic analysis would be carried out; CBCllr Baker was to be asked about this.

Action: O&H/JB

2546 Chairman's Report

Actions carried forward:

2490 Defibrillator - The Chairman had agreed to make the instructions for the removal of the defibrillator casing clearer. The Clerk was to register the defibrillator with the British Heart Foundation.

Action: SS/DB

2546a To Agree the Meeting Dates for 2024

2546b To Discuss Advertising and Refreshments for November meeting

2547 Roads and Footpaths

Actions carried forward:

2263a BOAT at the top of Church Road – PCllr Smith had asked CBC for an update and to be included in any discussions, no response had been received despite this being asked for months previously. The BOAT had deteriorated further and fly-tipping had been reported. Anti-social behaviour was also reported with fencing being removed to use for fires. Another email would be sent by the Chair. The PCSO had advised that residents should ring 111 and report all anti-social behaviour.

Action: CBC/SS

2370a To Discuss a Resident's Concern with the Pavement at the Junction of Silverbirches Lane and Church Road

(May 2022) CBC Highways had repeatedly not responded. PCllr Smith had submitted another form to have the work completed during April 2023. This had not been done and PCllr Smith would send another email asking for action.

Action: SS/CBC

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

The CBC Rights of Way Officer had visited the site and it was hoped that a new sign would be installed soon. (May 2022) No response had been received from the CBC Officer Francine Rainbow despite several months passing. PCllr Smith would contact CBC again.

Action: CBC/SS

2548 Lighting

2549 Planning

Actions carried forward:

2536 New Planning Applications

Sandy Cottage, Sandy Lane – the previous application had been objected by the Parish Council. This new application was for a similar extension. The Council discussed the application and felt that because the house had already been extended by over 60% then the application would once again be objected to.

Action: PCllrs

Recent Planning Applications

It was asked whether the recent CBC meeting on Planning Obligations (Section 106) could be accessed via a recording. This was thought to be the case and the Clerk would forward once received.

Action: DB

New Planning Applications

Recent Planning Applications

2550 Village Matters

Actions carried forward:

2267 To Discuss Homewatch

The Neighbourhood Watch scheme was approved as was PCllr Jordan's role as co-ordinator. It was agreed that an article would be placed in the next newsletter informing residents how they could sign up. The Deputy Police Crime Commissioner would be invited to attend a future meeting. Once confirmed details of the meeting were to be put in the Hogsty End to advertise the event and a larger hall booked.

Action: AJ/GC/DB

2340 The new notice board was now ready for delivery. PCllr Smith was to arrange delivery and potentially ask for it to be stored until it could be installed. (March 2022)

Action: PNC/SS

2387 To Discuss the Bike Jump Area in Aspley Woods

A Risk Assessment was still being sought. The Bedfordshire Safety Advisory Group (SAG) were to meet with Bedford Estate. It was agreed that a letter of concern be sent to Bedford Estate and Greensand Trust about the lack of toilets, rubbish and safety. (July 2022) It was noted that there was a lot of litter seen in and around the bike jumps.

Action: PCllrs

2440c To Discuss the Hedge in Church Road/Narrow Path

Letters had been given to residents. However, it was nesting season so work would not be carried out in the next few weeks. More letters would go out in July/August.
(Nov 2022)

Action: SS

2537 Jubilee Gardens maintenance – a quote had been sought from a local gardener. Two residents had also offered to upkeep the area for free. A decision would be made at the next meeting when all information was received.

Action: PCllrs

2537a A resident had commented that trees close to their property were causing issues. The Clerk would contact CBC/Bedford Estate to see if these could be cut down.

Action: DB

2550a To Discuss Issues with Trees in the Parish**2551 To Receive an Update from the Neighbourhood Plan Steering Group****2552 Finance****a. To approve payments to be made in September**

Payee	Chq No	Amount	Description
Parish Noticeboard Company	1287	£TBC	Notice board final payment
D Batchelor	1288	£202.32	Clerk's salary – September
HMRC	1289	£151.80	Clerk's PAYE – July to September
D Batchelor	1290	£TBC	Clerk's allowance - July to September £25 & Internal Auditor gift

Central Beds Council	1291	£62.04	Uncontested Election Costs
S Smith	1292	£TBC	Bracket and paint £30 Thank you gift £TBC

b. To agree the financial statements for July and August

Actions carried forward:	
2526c	The Internal Audit Report was read out and subsequently APPROVED . PCllr Jordan advised that a paper VAT return could be sent as the Clerk had had several problems with using the online system. A VAT return would be made by the Clerk for the previous three years. Action: DB
2539a	It was agreed that a gift be purchased for the Internal Auditor to say thank you for carrying out the audit. The Clerk would arrange this. Action: DB
2539b	The insurance figure in the statement was in the wrong column and would be moved accordingly. As some expenditure did not fit into one of the current headings, it was placed in the AH Projects row. An itemised list of all expenditure would be added to the statement. Action: DB

2553 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2206	NatWest	Bank Statements	
2207	Central Beds Watch	Crime Stats – August - Assault without injury – Newport Road	
2208	Katherine Jorgensen Beds Police	Confirmation of attendance at November meeting	
2209	Central Beds Council	Remembrance Day parades	
2210	CPRE	Newsletter - September	
2211	Central Beds Council	New Neighbourhood Planning Officer introduction – Jane Hubbard	
2222	Beds Police & Crime Commissioner	Ian Dalgarno - confirmation of attendance at November meeting	
2223	Central Beds Council	Public Space Protection Order consultation until mid-October	
2224	Milton Keynes Council	Intent to prepare a new Local Plan	
2225	East West Rail	Next meeting – 11 th October	