



ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

14th July 2023

The Next Meeting of the Aspley Heath Parish Council will take place on Wednesday 19th July 2023 at 8pm at the **Woburn Sands Town Council Offices next to the Ellen Pettit Memorial Hall, Street, Woburn Sands**

Signed: *D. Batchelor*

2528 To Receive Apologies of Absence

2529 To Note Declarations of Interest relating to Items on the Agenda

2530 To Agree the Minutes of the Previous Meeting

2531 Open Forum – Members of the Public are Invited to Speak to the Parish Council

Actions carried forward:

2434a Yellow lines on Church Road – There was no movement by CBC to remove the unauthorised yellow lines. The Chair was to draft a letter which the Clerk would send to CBC asking for action. CBC were also seriously considering passing places as there were poor lines of sight on Church Road. (Nov 2022)

Action: CBC/SS/DB

2532 Central Bedfordshire Councillor Report

Actions carried forward:

2259 Proposed new development at Marston Vale – O&H Planning Application. CBC were not happy with the proposed plan as the traffic flow had not been modelled appropriately. (Sept 2021)

Action: O&H

2533 Chairman's Report

Actions carried forward:

2490 Defibrillator - The Chairman had agreed to make the instructions for the removal of the defibrillator casing clearer.

Action: SS

2534 Roads and Footpaths

Actions carried forward:

2263a BOAT at the top of Church Road – PCllr Smith had asked CBC for an update and to be included in any discussions, no response had been received despite this being asked for months previously. The BOAT had deteriorated further and fly-tipping had been reported. Anti-social behaviour was also reported with fencing being removed to use for fires. Another email would be sent by the Chair. The PCSO had advised that residents should ring 111 and report all anti-social behaviour.

Action: CBC/SS

2370a To Discuss a Resident's Concern with the Pavement at the Junction of Silverbirches Lane and Church Road

CBC Highways had repeatedly not responded. PCllr Smith had submitted another form to have the work completed during April 2023. This had not been done and PCllr Smith would send another email asking for action. (May 2022)

Action: SS/CBC

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

The CBC Rights of Way Officer had visited the site and it was hoped that a new sign would be installed soon. No response had been received from the CBC Officer Francine Rainbow despite several months passing. PCllr Smith would contact CBC again. (May 2022)

Action: CBC

2535 Lighting

2536 Planning

New Planning Applications
Sandy Cottage, Sandy Lane

Recent Planning Applications

2537 Village Matters

Actions carried forward:

2267 To Discuss Homewatch

The Neighbourhood Watch scheme was approved and PCllr Jordan's role as co-ordinator was in the process of being approved. It was agreed that in the next newsletter an article would be produced asking any interested residents to sign up to the scheme. Only a very small number of administrators were needed. Funding was available from the BPCC for advertising the scheme and putting on engagement events. It was also hoped that the Deputy Police Crime Commissioner would attend a future meeting. A letter would be sent to initially see if they could attend the September or October meeting. Details of the meeting were to be put in the Hogsty End to advertise the event. Holding the meeting in a larger hall was discussed. (Sept 2021)

Action: AJ/DB

2340 The Chairman had been advised that the notice board would take a further 2-3 weeks. The chair suggested that at some point the Parish Council would need to consider cancelling the order and asking for the deposit to be returned. (March 2022)

Action: PNC/SS

2387 To Discuss the Bike Jump Area in Aspley Woods

A Risk Assessment was still being sought. The Bedfordshire Safety Advisory Group (SAG) were to meet with Bedford Estate. It was agreed that a letter of concern be sent to Bedford Estate and Greensand Trust about the lack of toilets, rubbish and safety. It was noted that there was a lot of litter seen in and around the bike jumps. (July 2022)

Action: PCllrs

2440c To Discuss the Hedge in Church Road/Narrow Path

Letters had been given to residents. However, it was nesting season so work would not be carried out in the next few weeks. More letters would go out in July/August. (Nov 2022)

Action: SS

2453d Some residents from Woburn Sands had complained to the Parish Council about lights installed onto a property in Church Road which were causing light pollution. It seemed that the lights were less bright now. A resident had also reported a tall, green metal fence had been put up and there were several pieces of heavy machinery in the garden. They were worried this amounted to a change of usage by the property. CBCllr Baker had passed these issues onto CBC and Planning Enforcement was investigating these concerns. (Jan 2023)

Action: CBC

2511a To discuss Tree Issues in the Parish

A resident had asked what could be done about neighbouring trees affecting light and their property. The Clerk had been advising the resident about what could be done and advised that CBC would have further information. An email had been sent to Andy Jones, Tree Officer to ask if overhanging branches could be removed by residents in a Conservation Area, which was confirmed, subject to planning application approval. (May 2023)

Action: CBC

2538 To Receive an Update from the Neighbourhood Plan Steering Group

2539 Finance

a. To approve payments to be made in July

Payee	Chq No	Amount	Description
D Batchelor	1284	£202.32	Clerk's salary – July
D Batchelor	1285	£38.00	Stationery -files, envelopes, folders
August			
D Batchelor	1286	£202.32	Clerk's salary - August

b. To agree the financial statements for June

Actions carried forward:

2526c The Internal Audit Report was read out and subsequently **APPROVED**. PCllr Jordan advised that a paper VAT return could be sent as the Clerk had had several problems with using the online system. A VAT return would be made by the Clerk for the previous three years.

Action: DB

2540 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2198	NatWest	Bank Statements	
2199	Central Beds Watch	Crime Stats – May - 1 crimes reported – interfering with a motor vehicle on Woburn Road 11/6/23	
2200	Central Beds Council	Temporary Road closure – 10-20 Church Road 25-27 Sept	Advised that road cannot be fully closed – access will be maintained at all times (CBC)
2201	Central Beds Council	Town and Parish Council bulletin - July	
2202	CPRE	Newsletter - July	
2203	Central Beds Council	Online Topic Session – Planning Obligations (Section 106) and SPD – 19 th July 6.00-7.30pm	
2204	Central Beds Council	Safer Central Community Survey	
2205	Central Beds Council	Annual Canvas – July to November 2023	