



ASPLEY HEATH PARISH COUNCIL

Clerk: Denise Batchelor
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To: All Councillors

21st November 2024

The Next Meeting of the Aspley Heath Parish Council will take place on Wednesday 27th November 2024 at 8pm at the **Woburn Sands Town Council Offices next to the Ellen Pettit Memorial Hall, Street, Woburn Sands**

Signed:

- 2704 To Receive Apologies for Absence**
- 2705 To Note Declarations of Interest relating to Items on the Agenda**
- 2706 To Agree the Minutes of the Previous Meeting**
- 2707 Open Forum – Members of the Public are Invited to Speak to the Parish Council**

Actions carried forward:

2544a No replies had been received from the Chair of the Greensand Trust. The Clerk would contact the Greensand Trust and see if an Officer could attend a future meeting to give an update on the Woods. New signs had been put up for Permitted Paths and it was hoped there would be more information on these.

Action: DB

2651 No further information or update was available on the anti-social issues linked to the pub. This may be linked to the colder and wetter weather. PCllrs would keep an eye out for any resident complaints.

Action: PCllrs

2708 Poor's Coal Charity – Update from Mr P Ballard

2709 Central Bedfordshire Councillor Report

Actions carried forward:

2259 Proposed new development at Marston Vale – O&H Planning Application. (Sept 2021) It was hoped CBCllr Baker would be able to provide an update a future meeting.

Action: JB

2679a A resident offered to help clear the Holly Walk steps. Another resident had offered to provide railway sleepers; both were thanked and advised the Council would be in touch. It has been too wet to clear the path. PCllr Jones would organise a working party to clear the leaves and then an assessment of any future work would be made. PCllr Jones would take photos and send to the Clerk if further maintenance was needed, which CBC would be asked to undertake. (Amalgamated with agenda item 2672).

Action: LJ/DB/CBC

2679b Issues with flooding and pot holes had been reported to CBC. PCllr McQuillan agreed to join the local Flood Group which Woburn Sands Town Council was co-ordinating. After the storm drain at the bottom of Sandy Lane had been cleared out, the grit, sand and debris had been left next to the drain. There was concern that this would wash back into the drain. The Clerk would contact CBC to have it removed.

Action: PCllrs

2710 Chairman's Report

Actions carried forward:

2681 Chairman's Report

CBC had confirmed the Councillor vacancy and sent the official notice which would need to go on the noticeboard. It was added to the website.

Action: DB/SS

2711 Roads and Footpaths

Actions carried forward:

2263a BOAT at the top of Church Road – This was to be taken to CBC's Traffic Management meeting on 26th November. PCllr Clough had agreed to attend. The Parish Council's comments were unchanged from the original consultation. It was noted that the BOAT was deteriorating badly due to recent usage.

Action: CBC/GC

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

The CBC Rights of Way Officer had visited the site and it was hoped that a new sign would be installed soon. (May 2022) Francine Rainbow stated that the work had been ordered. No action had been taken. The Clerk would email Francine Rainbow and copy in CBCllr Baker.

Action: CBC/DB

2712 Lighting

2713 To Receive an Update from the CCTV Working Group

Actions carried forward:

2601 PCllr McKay gave a further update on CCTV. A supplier had been researched. They had given a quote for installation and one year's cloud hosting of the data/footage at a cost of £2000. The camera would operate day and night but would be motion triggered. The various policies (data protection, governance/regulation) would need to be produced and agreed however these could be sourced as a starting point from other Parish/Town councils. Support would be sought from residents and the Police. PCllr McKay advised there were some grants available to help with the purchase. An additional camera would cost £400 per annum for the data contract. The Parish Council would have control of access to the footage. A suggested location was at the bottom of Church Road with a second option by the junction of Heath Lane and Church Road. The power would need to be connected to the streetlight by the contractor. It was agreed that PCllr McKay would continue to research the project in order to produce a full report and recommendation that would then come back to the Council with all relevant documentation and

recommendations for the next steps. Three quotes, as per the Risk Register, would need to be sought and sent to the Clerk.

Action: AM

2714 Planning

New Planning Applications

Recent Planning Applications

2715 Village Matters

Actions carried forward:

2340 A planter was being researched for the new notice board. A grant of £250 had been agreed from the Ward Councillor Grant scheme for this. This would be finalised in Spring 2025.

Action: SS/SMcQ/LJ

2687 PCllr Clough had the Twenty's Plenty signs. Central Beds Council had agreed these signs could be installed on Church Road and had said there were grounds for a 20mph speed limit as there was evidence of pedestrians having to walk in the road, blind bends, narrow pavements and houses opening directly onto the road. A petition had been submitted to CBC.

Action: CBC

2687a The bins and dog bins had been removed by MKC from the bottom of Sandy Lane close to the gate. Bow Brickhill Parish Council to be informed as on their boundary. MKC to be contacted to ask why the bins had been removed. Waste was now building up on the site.

Action: SS

2687b It was agreed that a wreath be ordered for Remembrance Day at an approximate cost of £25. PCllr Sandys-Wood offered to represent the Council. Poppies would be put up by PCllr Jones and some residents on 31st October. PCllr Marshall would take the poppies down.

Action: SS

2700 PCllr Smith had sent in the form to put up a Christmas Tree on behalf of the Parish Council at the Christmas Tree festival on 6th December. A theme was needed and the Neighbourhood Plan was suggested. It was thought that photos from the Plan could be added to the tree. The documents could be placed at the bottom of the tree for residents to read.

Action: PCllrs

2716 To Receive an Update from the Neighbourhood Plan Steering Group

2717 Finance

a. To approve payments to be made in November

Payee	Chq No	Amount	Description
D Batchelor	1346	£291.11	Clerk's Salary – November & Backpay Apr - Oct

HMRC	1347	£184.40	Clerk's PAYE Oct-Dec
D Batchelor	1348	£25.00	Clerk's Allowance Oct - Dec
D Batchelor	1349	£228.29	Clerk's Salary - December
BATPC	1350	£151.00	Affiliation Fee 2024/25
Poors Coal Charity	1351	£500.00	Donation
S Smith	1352	£39.98	Poppy wreaths x2
St Michaels Church	1353	£300.00	Donation
Woburn Sands Town Council (Library)	1354	£350.00	Donation
The Wildlife Trust	1355	£240.00	NP Heritage Asset Map

b. To agree the financial statement for October

c. To note the Clerk's salary for 2024-25 following the Local Government pay award

d. To Approve the Precept for 2025-26

2718 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2323	NatWest	Bank Statements	
2324	Central Beds Watch	Crime Stats – October & Nov (interim)	
2325	NALC	Local Government services Pay Agreement 2024/25	
2326	Central Beds Council	S106 Training – Presentation slides and recording of meeting	
2327	CPRE	October newsletter	
2328	Central Beds Council	Call for Brownfield Sites – ends on 2 nd December	
2329	Central Beds Council	Precept Request for 2025/26	
2330	Central Beds Council	Electric Vehicle Infrastructure – Recording of Meeting and Presentation Slides	
2331	Central Beds Council	Co-option letter issued – Councillor vacancy	
2332	Woburn Sands Town Council	New contact details: To contact the Clerk (Alison): clerk@woburnsandstowncouncil.gov.uk To contact the office (Sam) with general enquiries: office@woburnsandstowncouncil.gov.uk For hall bookings: bookings@woburnsandstowncouncil.gov.uk Website address: www.woburnsandstowncouncil.gov.uk	
2333	BATPC	Freight Strategy Consultation and Street Trading Policy – 25 th November	
2334	East West Rail	Launch of non-statutory consultation – feedback on early designs – ends 24 Jan 2025	