



## ASPLEY HEATH PARISH COUNCIL

Clerk: Denise Batchelor  
Tel: 01525 717905  
Email: clerk@aspleyheath.org.uk

To: All Councillors

19<sup>th</sup> September 2019

The Meeting of the Aspley Heath Parish Council Meeting will take place on Wednesday 25<sup>th</sup> September 2019 in the Council Offices to the rear of the Ellen Pettit Memorial Hall starting at 8.00pm

Signed:

- 2003 To Receive Apologies for Absence**
- 2004 To Note Declarations of Interest relating to Items on the Agenda**
- 2005 To Agree the Minutes of the Previous Meeting**
- 2006 Open Forum – Members of the Public are Invited to Speak to the Parish Council**

Actions carried forward:

**1700** A date within 8-10 weeks to have the street light in Sandy Lane reconnected had been given by the developer. The Council would check after this date and if the light was not functioning they would take further action.

**Action: Developer**

**1964** A resident expressed his concern over Aspley Woods and the organised leisure activities within them that affected the tranquillity and also the increased number of pests in the woods. PCllr Harris had agreed to follow this up. A resident was concerned that the area for biking activity in the woods was being extended southwards to two further areas that had been felled of trees. A trail linked the two with orange paint marks. The Chairman agreed to check the area and would speak to the Greensand Trust.

**Action: SS**

**1978** An update from Central Beds Council advised that there was no enforcement issue with the fencing on the old Scout Hut site. However, it was thought that the fence was on the public highway, the Parish Council would report to CBC. CBCllr Baker advised that CBC would use the Land Registry to identify the owner of the land. No further information had been received from CBC.

**Action: CBC**

- 2007 To Receive an Update from Susan Lynch of CPRE on the Oxford to Cambridge corridor**
- 2008 Central Bedfordshire Councillor Report**

Actions carried forward:

**1979** No response had been received from Planning regarding issues with applications. CBCllr Baker agreed to chase if a response was not received in the next few weeks. It was reported that the trees on Woburn Road needed cutting back as they were obstructing the path, the Parish asked CBCllr Baker to report this and organise necessary tree works. CBCllr Baker was asked about progress with SuperFast Broadband as Open Reach had now completed all the work however, they had not connected Church Road to cabinet 21 but to the cabinet by the Exchange. This meant that SFBB was not being received by many residents still. CBCllr Baker agreed to contact the relevant officer at CBC to progress.

**Action: CBCllr Baker**

## 2009 Chairman's Report

Actions carried forward:

**1901a To Consider an Application for the Highways Rural Match Funding Scheme**

PCllr Hobbs had designed an initial drawing for a new crossing across Hardwick Road. The details were agreed and the application had been submitted to CBC. If the crossing received funding then there would be a consultation with residents. A response from CBC was still being waited on.

**Action: CBC**

**1994a** The Chairman was asked if dates could be added to outstanding items on the agenda. This was agreed but would take some time to update.

**Action: DB**

**1994b** The Chairman advised that there was funding available to Parishes to provide a defibrillator. Members responded positively and PCllr Smith agreed to apply for the funding initially to see what connection and installation was required.

**Action: SS**

**1994c To discuss a Micro Library**

The Chairman introduced the idea of having a micro library in the Parish. These libraries were popping up all over the County and minimal space was required, sometimes in unused phone boxes. Members were interested in the proposal but were unsure where the library would be situated; the entrance to the church was suggested. PCllr Smith would check with the vicar.

**Action: SS**

**1995 Speeding and Parking on Church Road**

The Chairman would check to see if more training courses were available and it was suggested that another session would take place in the autumn. Only two cones had been put out recently by the church. PCllr Smith would give feedback to the church on the success of extra cones.

**Action: SS**

## 2010 Roads and Footpaths

**Actions carried forward:**

**1514a** The bollards at the top of Church Road were rotting away and there was a huge puddle forming outside the gates. A quote had been received by CBC to fill in the hole and an order placed. Paul Williams would also be chased for the Estate's contribution. Chris Nicolls had advised that funding would be sought during the new financial year for the

works.

The fence on both sides of the car park was falling apart but it was felt that Bedford Estates would not carry out any further works to the fencing. Paul Williams from Bedford Estates had responded that work on the footpaths had been completed.

Members were not happy with the lack of work and PCllr Smith agreed to chase. It was felt that CBCllr Baker should be copied in to the email so he could help progress these works.

**Action: PW/SS/JB**

**1933 Holly Walk Steps – The Rights of Way Officers from** Central Beds Council had checked the steps and agreed that repair work was needed. Members knew nothing about the pipe that faced onto Holly Walk. PCllr Smith would give details of the address to the Clerk so that the resident could be asked about the pipe.

**Action: CBC/SS/D**

**1996** It was reported that Bishops Walk steps were covered in leaves. The Clerk would contact the contractor to have them cleared.

**Action: DB**

## **2011 Upgrade Project/Enhancement of the Heath**

### **2012 Lights**

#### **2012a To Discuss Stree Light Adoption by Central Beds Council**

### **2013 Planning**

Actions carried forward:

**1861b** An enforcement notice for a house in Silverbirches Lane regarding its brickwork being smoothed over was still in force. CBC were awaiting a non-material amendment from the resident.

**Action: CBC**

**1999** Nonna's had put in an application to extend their licensing hours to 11pm seven days a week. Members discussed the application at length as they were concerned about the increased violence and noise on the High Street from licensed premises and did not want to add to these problems. However, Members felt that they wanted to support Nonna's request to be able to serve alcohol seven days a week and so extend their opening hours for the restaurant. After much discussion and a vote, Members decided they would support the extended hours but asked that Nonna's be aware of residents' concerns and keep noise levels to an absolute minimum. The Clerk would prepare a response.

**Action: DB**

## **2014 Village Matters**

Actions carried forward:

**1893a** PCllr Smith had now sent photographs of the overhanging Holly hedge on Church Road to the Clerk who had contacted both houses regarding their overhanging hedges. The Clerk advised that it was now bird nesting season and that it was possible nothing would be done until August.

**Action: DB/Residents**

**1972** The overhanging laurel outside 102 Church Road had been cut back by CBC. The Clerk

|  |
|--|
| <p>had previously contacted the owner. CBC were awaiting details of the owner, which the Clerk would provide after the meeting, so they could charge them accordingly.</p> <p><b>1986</b> The Clerk had written to the owners of 1 Silverbirches about their overhanging hedges on Heath Lane, Silverbirches Lane and Church Road which was forcing pedestrians to walk in the road.</p> <p style="text-align: right;"><b>Action: DB/Residents</b></p> |
| <p><b>1972a To Discuss Designating buildings in the Parish as an Asset of Community Value</b><br/>The proposal to make the Royal Oak an Asset of Community Value (ACV) had progressed with forms being submitted. A verdict would take 6-8 weeks.</p> <p style="text-align: right;"><b>Action: CBC</b></p>   |
| <p><b>2000a</b> PCllr Southgate asked if a list of all houses could be sent to her for Neighbourhood Watch purposes. The Clerk would action.</p> <p style="text-align: right;"><b>Action: DB</b></p>   |
| <p><b>2000b</b> It was suggested that a Facebook page be set up for the Parish Council. Members agreed this would be a good idea and residents could be informed quickly about issues. PCllr Jordan agreed to start the process.</p> <p style="text-align: right;"><b>Action: AJ</b></p>   |
| <p><b>2000c</b> Another way to engage with new residents was suggested in the form of a Welcome Pack. The Clerk agreed to design the initial pack for Councillors to comment on at the next meeting.</p> <p style="text-align: right;"><b>Action: DB</b></p>   |
| <p><b>2000d</b> Other local Parishes were putting information into the Hogsty End newsletter. The Chairman would investigate further to see if any costs were involved.</p> <p style="text-align: right;"><b>Action: SS</b></p>  |

## 2015 Finance

- a. To discuss approving a grant for St Michael's Church
- b. To approve payments to be made in September

| Payee       | Chq No | Amount  | Description                                      |
|-------------|--------|---------|--|
| D Batchelor | 1071   | £264.00 | Clerk's salary August and September              |
| HMRC        | 1072   | £99.00  | Clerk's PAYE Jul - Sept                          |
| D Batchelor | 1073   | £25.00  | Clerk's Allowance and Office Expenses Jul - Sept |

- c. To agree the financial statements for July and August

|  |
|--|
| <p>Actions carried forward:</p> <p><b>2001c</b> A Member asked if a better interest rate was available. The Clerk advised that a higher rate was possible if money was invested over several weeks or months but the mandate would need to be completed first before any action could be taken. The Clerk would investigate rates available.</p> <p style="text-align: right;"><b>Action: DB</b></p> |
|--|

## 2016 To Note Correspondence Received Since the Last Meeting

|      | From  | Subject  | Action   |
|------|---|--|--|
| 1826 | NatWest                                     | Bank Statements  |  |
| 1827 | Milton Keynes Council                       | Draft Milton Keynes East Development Plan Consultation       | Comments by 16 <sup>th</sup> October   |
| 1828 | BATPC                                       | Notice of AGM – 17 <sup>th</sup> October                     |  |
| 1829 | Beds Police and Crime Commissioner          | Annual survey  |  |
| 1830 | Office of the Police and Crime Commissioner | Newsletter - July  |  |
| 1831 | Beds Police                                 | Crime statistics - June                                      |  |
| 1832 | Central Beds Council                        | Leisure Facilities Strategy - survey                         | Comments by 23/8   |
| 1833 | Central Beds Council                        | Confirmation of receipt of comments regarding Nonna's        |  |
| 1834 | Central Beds Council                        | Confirmation of (uncontested) election costs                 |  |
| 1835 | Central Beds Council                        | Notice to withdraw support for Project Involve websites      |  |
| 1836 | BATPC                                       | Autumn/Winter Training programme                             |  |
| 1837 | Central Beds Council                        | Street Lighting Review                                       | Comments by 8 <sup>th</sup> September  |
| 1838 | Central Beds Council                        | Public Space Protection Order Consultation                   | Starts 2 <sup>nd</sup> Sept<br>Drop-in session 3 <sup>rd</sup> October 2-4pm |
| 1839 | The Pensions Regulator                      | Notice of re-enrolment duties for workplace pension          | Re-declaration of compliance completed 19/8                                  |
| 1840 | Beds Police                                 | Crime statistics – July and August                           |  |
| 1841 | CPRE  | Bedfordshire Matters magazine                                |  |
| 1842 | BATPC                                       | London Luton Airport – Swanwick Airspace Improvement Project |  |