



ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

19th May 2022

The Annual Meeting of the Aspley Heath Parish Council will take place on Wednesday 25th May 2022 at 8pm at the **Woburn Sands Town Council Offices next to the Ellen Pettit Memorial Hall, Street, Woburn Sands**

Signed:

- 2359 To Elect a Chairman**
- 2360 To Elect a Vice Chairman**
- 2362 To Receive Apologies of Absence**
- 2363 To Note Declarations of Interest relating to Items on the Agenda**
- 2364 To Agree the Minutes of the Previous Meeting**
- 2365 To Co-opt a New Councillor**
- 2366 To Elect Members on to Associated Positions**
 - a. Finance**
 - b. Planning**
 - c. Footpaths including Aspley woods**
 - d. Newsletter**
 - e. Friends of St Michael**
 - f. George Wells Educational Trust**
- 2367 Open Forum – Members of the Public are Invited to Speak to the Parish Council**
- 2368 Central Bedfordshire Councillor Report**

Actions carried forward:

2259 Proposed new development at Marston Vale – A stakeholder meeting was attended by PCllrs McKay and Clough. All Parish Councils were said to have been consulted but this was not true. Amendments to the plans had been made by the developer O&H Land. CBCllr Baker had contacted MKC as their concerns had been ignored and it was felt MKC's views should also be forwarded to CBC. The determination date for the plans had been extended to the end of June. Outline planning permission was for 5000 homes. If no details had been received by the end of May the Clerk would chase to ensure the Parish

Council's views were included. (Sept 2021)

Action: DB/PCllrs

2259b Super Fast Broadband was also being investigated. The BT Community team advised rural areas were attracting more funding. Gigiclear would be asked if they would get involved with providing SFBB. (Sept 2021)

Action: JB

2369 Chairman's Report

Actions carried forward:

1995 Speeding and Parking on Church Road

During the Annual Meeting residents had advised the Council that they had received a consultation from CBC on the addition of yellow lines on Church Road. The Parish Council had not been informed. CBC had suggested yellow lines in the wrong places and had not included a 20mph limit.

Action: GC/JB

2260 Details of the Councillor vacancy would go onto the notice board. (Sept 2021)

Action: SS/GC

2351a To Discuss Flags on lampposts supporting Ukrainian family

Flags had been put out locally. Some residents were hosting Ukrainian families and a word of welcome in Ukrainian would be added to the website. With the Jubilee coming up it was agreed that Jubilee rosettes be purchased, at a cost of approximately £40 and attached to lampposts in the Parish with reusable ties.

Completed

2370 Roads and Footpaths

Actions carried forward:

Although the fencing repairs were unlikely to happen in the short term this would remain on the agenda. A resident had been injured by fencing that had fallen down and had not been repaired. This would be reported to Bedford Estate and Greensand Trust as the lack of maintenance was now a health and safety issue. (Reviewed July 2020)

Action: GH

2263 PCllr Smith and a resident had cleared away all the debris on Bishops Walk. An invoice would be sent to CBC asking for payment of £100 however, an order number was required. PCllr Smith would see if she could get one generated during a meeting with the Rights of Way Officer. (Sept 2021)

Action: SS

2263a BOAT at the top of Church Road – A topological survey was being planned by CBC. A resident had reported increased traffic on the BOAT due to the closure of Bow Brickhill Road as cars were accessing it as an alternative route. PCllr Smith had contacted the CBC Rights of Way Officer to suggest the planned temporary closure was brought forward. PCllr Clough had recent pictures of the damage and these would be sent to CBC.

Action: CBC/GC/DB

2370a To Discuss a Resident's Concern with the Pavement at the Junction of Silverbirches Lane and Church Road

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

2371 Lights

Actions carried forward:

2117 The contractor had agreed to pay half of the cost. PCllr Smith would chase the payment as no cheque had yet been received. (Sept 2020)

Action: SS/Contractor

2372 Planning

New Planning Applications
Tree Tops, Heath Lane
Sandy Cottage, Sandy Lane

Recent Planning Applications

2373 Village Matters

Actions carried forward:

2267 To Discuss Homewatch

A meeting was to take place to collate address lists. (Sept 2021)

Action: GC/SS

2340 Some possible designs for a new notice board had been forwarded to Members. These would be looked at and a shortlist considering design and cost would be made for the next meeting.

Action: DB

2374 To Receive an Update from the Neighbourhood Plan Steering Group

2375 Finance

a. To agree the purchase of wine glasses for AGM use

b. To approve payments to be made in May

Payee	Chq No	Amount	Description
D Batchelor	1217	£183.00	Clerk's Salary – May
S Smith	1218	£51.59	Jubilee rosettes for lampposts
S Smith	1219	£38.63	Drinks for AGM £19.68 and glasses £18.95 (Subject to approval above)
SLCC	1220	£70	Annual Membership
BATPC	1221	£141	Affiliation Fee 2022/23

c. To agree the financial statement for April

Actions carried forward:

2132a To discuss information received from NatWest on switching bank account

The Clerk had forwarded the relevant forms to the Chair for completion. The Chair would ring the bank to get paper copies of the forms. (Oct 2020)

Action: SS

d. To approve the Internal Auditor for 2022/23

2376 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2081	NatWest	Bank Statements	
2082	Central Beds Watch	Crime Stats – April (no crimes reported in AH)	
2083	SEMK Stakeholder Group	Confirmation of receipt of email	
2084	Beds PCC	A421 road closures 27-29 May	
2085	East West Rail	Spring 2022 Update	
2086	Central Beds Council	Town & Parish Council Newsletter – April	
2087	Central Beds Council	Safer Central Youth Survey	