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ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

24th November 2022

The Next Meeting of Aspley Heath Parish Council will take place on Wednesday 30th November 2022 at 8pm at the **Woburn Sands Town Council Offices, next to the Memorial Hall, High Street, Woburn Sands**

2431 To Receive Apologies of Absence

2432 To Note Declarations of Interest relating to Items on the Agenda

2433 To Agree the Minutes of the Previous Meeting

2434 Open Forum – Members of the Public are Invited to Speak to the Parish Council

Actions carried forward:

2422 Concerns were raised about the additional parking at the bottom of Church Road and Sandy Lane, predominately due to parking by the staff of local businesses. It was suggested that parking bays be installed to help promote better parking. This issue was to be raised with CBC as well as the parking on pavements and double yellow lines. The parking issues could be reported online to CBC and PCllr Sandys-Wood agreed to investigate. It was reiterated that the yellow lines suggested between the pub and the church were only to allow for a passing place and would not be for the whole distance.

Action: ASW

2435 Central Bedfordshire Councillor Report

Actions carried forward:

2259 Proposed new development at Marston Vale – O&H Planning Application. CBCllr Baker had met with consultants who could not provide any evidence for having considered traffic movements in the area. (Sept 2021)

Action: O&H

2409 Concerns were raised about conditions put on planning applications which were then disregarded in subsequent applications. It was felt that CBC were not following their own rules. It was asked whether Enforcement could actually enforce the planning conditions as this was setting a precedent in the Parish to get conditions overruled in a later planning application. It was asked if a Teams meeting could be arranged with Andrew Davie, the Director of Planning. CBCllr Baker offered to arrange this. (Sept 2022)

2436 Chairman's Report

Actions carried forward:

1995 Speeding and Parking on Church Road

The 'Twenty's Plenty' signs were ordered at a size of 30 x 25cm. Brackets had also been sourced to affix to lampposts along with polycarbonate sheets to protect the signs, all at a cost of £80, which was agreed. Signs would go up once the poppies had been removed later in November. (Sept 2022)

Action: PG

2410 St Michael's Church was to run its annual Christmas Tree festival, with trees going up on 1st December. It was agreed that the Parish Council take part again and a sustainable option was discussed. This would be finalised at the November meeting. (Sept 2022)

Action: SS

2410a Woburn Sands Town Council had been in contact regarding the upcoming Remembrance Day parade. PCllr Smith had purchased two wreaths at an agreed cost of £43. PCllr Sandys- Wood would lay the wreath. Poppies would also be added to lampposts as per last year, by the start of November. (Sept 2022)

Action: SS/ASW

2436a To Advise of a vacancy for the Three Parishes Fuel Charity (Poor's Coal Charity)

2436b To Discuss an Alternate Date for the January Meeting

2436c To Note a CPR Resuscitation Session/Defibrillator

2436d To Discuss a Tree Planting Event

2437 Roads and Footpaths

Actions carried forward:

1514a Although the fencing repairs were unlikely to happen in the short term this would remain on the agenda. A resident had been injured by fencing that had fallen down and had not been repaired. This would be reported to Bedford Estate and Greensand Trust as the lack of maintenance was now a health and safety issue. PCllr Harris agreed to walk the path to help provide detailed information to BE and GT. PCllr Smith would report the increasing amount of waste at the top of Church Road to Greensand Trust. A letter drafted by PCllr Smith would be sent to CBC. It was noted that the abandoned car had now been removed. (Reviewed July 2020)

Action: GH/SS

2412 It was reported that lots of rubbish had been dumped behind the cars in the parking area at the top of Church Road by the woods. The Clerk had reported this to CBC via their online service. (Sept 2022)

Action: CBC

2263a BOAT at the top of Church Road – A topological survey had been booked by CBC. Since this issue began three separate Rights of Way Officers had been involved so progress was incredibly slow. A response was still being sought from CBC after PCllr Smith had contacted them again in October. (Sept 2021)

Action: CBC

2370a To Discuss a Resident's Concern with the Pavement at the Junction of Silverbirches Lane and Church Road

A photo had been sent to CBC Highways but no response had been received by them yet. PCllr Smith would re-send the email. (May 2022)

Action: SS/CBC

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

The CBC Rights of Way Officer had visited the site and it was hoped that a new sign would be installed soon. (May 2022)

Action: CBC

Actions carried forward:

2413 The light outside 68 Church Road was reported to be obscured by trees. These would be cut back soon. (Sept 2022)

Action: GC/AM

2438 Lighting

2439 Planning

Actions carried forward:

2426 There was a question regarding the re-installation of a Holly Hedge at 23 Church Road as this was thought to be part of the Planning Conditions. The Chairman would ask CBC about this.

Action: SS

New Planning Applications

Recent Planning Applications

2440 Village Matters

Actions carried forward:

2267 To Discuss Homewatch

PCllr Jordan had registered the scheme with Neighbourhood Watch (Sept 2021)

Action: AJ

2340 PCllr Smith would let the Notice Board company know the final lettering for the board. It was agreed that a plaque be purchased to commemorate Her Majesty the Queen's life and put on the board. The installation date was to be checked with the company. (March 2022)

Action: SS/DB

2355a Sandpit - Three quotes were received for the tree works and it was agreed that Stanton Trees carry out the work at a cost of £1680. This had been completed and the invoice was to be paid. (April 2022)

Action: DB/XX

2387 To Discuss the Bike Jump Area in Aspley Woods

Howard Hughes was to have met with Greensand Trust on 14th October. PCllr Harris was to follow up on the Bike Jump works. It was noted lots of pebbles had been delivered. Emails sent to the Duke of Bedford, Greensand Trust and Central Beds on 24th August had not been replied to. CBCllr Baker had repeatedly asked for a copy of the Risk

Assessment. PCllr Clough would write a letter to send to the Greensand Trust asking for the risk assessment. (July 2022)

Action: GC

2440a To discuss the build-up of rubbish in the Bike Jump area

2440b To Discuss trees in the Sandpit

2440c To Discuss the Hedge in Church Road/Narrow Path

2441 To Receive an Update from the Neighbourhood Plan Steering Group

2442 Finance

a. To approve payments to be made in November

Payee	Chq No	Amount	Description
D Batchelor	1242	£389.98	Clerk's salary – November – including pay settlement for 2022/23 backdated to 1/4/22
G Clough	1243	£384.00	N Plan – Survey Monkey scholarship
Cultivation Ltd	1244	£40.00	Jubilee Garden maintenance - October
St Michael's Church	1245	£300.00	Donation
George Wells Educational Foundation	1246	£300.00	Donation
Swallowfield Lower School	1247	£300.00	Donation
Fulbrook Middle School	1248	£300.00	Donation
Woburn Sands Town Council (Library)	1249	£600.00	Donation

b. To agree the financial statements for October

Actions carried forward:

2132a NatWest bank account – new mandate forms needed. The Clerk had called in to a branch but was unable to get physical copies of mandate forms as they did not provide paper forms any longer. All forms were now accessible online. It was **APPROVED** to add another signatory to ensure there were all-ways two signatories at every Council meeting. Therefore PCllr Sandys-Wood was added to the signatory list. Therefore, the signatories for both the Parish Council and Sandpit accounts were S Smith, G Harris, P Garratt and A Sandys-Wood. (Oct 2020)

Action: SS/ASW

c. To Agree the Precept for 2023/24

2443 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2134	NatWest	Bank Statements	

2135	Central Beds Watch	Crime Stats – October – 1 crime reported	
2136	Central Beds Council	Tree Giveaway Event	
2137	Central Beds Council	Town and Parish Council bulletin - November	
2138	CPRE	November newsletter	
2139	East West rail	Newsletter edition 7	
2140	Central Beds Council	Precept Request for 2023/24	Due: 19 th January 2023 Action: DB
2141	NALC	Updated pay scales for 2022/23	
2142	Central Beds Council	Consultation on Draft parking standards for new developments - Topic session @ CBC on 7th Dec 6-7pm	Closes 5 th January 10am
2143	Woburn Sands Town Council	Grant request for library	
2144	The Charity Commission	Annual Return for Sandpit information	Due – 31 st January 2023 Action: DB
2145	Milton Keynes Council	SEMK Stakeholder Group meeting invitation – 28 th Nov 5.30-7.30pm	
2146	Central Beds Council	Road closure – Longslade Lane – pole replacement works - 21-23 December	
2147	The Pensions Regulator	Re-declaration of staff opted out of pension scheme	Due – 4 th January 2023 Action: DB
2148	East West Rail	Group Terms of Reference (Marston Vale group)	Comments by 30 th Nov
2149	Central Beds Council	Warm Spaces information – libraries and leisure centres available for all	
2150	Poor's Coal Charity – Mr Ballard	Thank you for donation	
2151	St Michael's Church – Reverend Diana Young	Thank you for donation	
2152	East West Rail	Information on an Accessibility Advisory Panel	