



ASPLEY HEATH PARISH COUNCIL

Clerk: Denise Batchelor
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Minutes of the Aspley Heath Parish Council Meeting held on Wednesday 29th April 2020, remotely, starting at 8.00pm

Present: PCllrs S Smith (Chair) G Clough
 G Harris A Jordan
 P Garratt A McKay
 S McQuillan A Shirville
 C Southgate

In Attendance: Mrs D Batchelor (Clerk)

2067 To Receive Apologies for Absence
CBCllr Baker was unable to attend.

2068 To Note Declarations of Interest relating to Items on the Agenda
Cllr McQuillan declared an interest in 12 Silverbirches Lane but would speak on Item 1861b as a resident only in the Open Forum section of the meeting

2069 To Agree the Minutes of the Previous Meeting
It was **RESOLVED** that the minutes of the previous meeting held on 26th February 2020 be signed as a true record of events. The signing would take place at a future date to conform to current social distancing requirements.

2071 Open Forum – Members of the Public are Invited to Speak to the Parish Council

Actions carried forward:

1648 The street light on Sandy Lane was to be connected the day before the lockdown started. Payment had been made. PCllr Smith would contact the contractor to see if the light could be connected in the near future.

Action: SS

There was concern over the recent approval of planning conditions for a house in Silverbirches Lane. A question to the Conservation Officer was requested to ask why the conditions had been agreed when the house was in a Conservation Area. (Item 1861b)

Action: Planning

A resident had asked why white lines had been re-painted outside the entrance to Charlewood House and also extended along Church Road. The Council had not been consulted about this. Central Beds Council had carried out the work and they would be asked why this work had been done without any reference to the Parish Council. PCllr Southgate offered to check whether Charlewood knew about the lines.

Action: DB/CS

2072 Central Bedfordshire Councillor Report

2073 Chairman's Report

Actions carried forward:

1994b A possible location had been identified and a resident was supportive of a continuous supply being laid to the defibrillator cabinet. The current cabinet was quite bright so Councillors agreed that a green cabinet be ordered instead. (Jul 19)

Action: SS

1995 Speeding and Parking on Church Road

It was noted that temporary devices could be attached to lamppost which recorded speeds for every passing vehicle within a 15-minute period. These needed to be connected to an electricity supply so this would need looking into further. (Jul 19)

Action: AM

2009 It was reported that full fibre was not planned for all of Aspley Heath. PCllr Smith agreed to draft a letter asking for this to be reconsidered. (Sept 19)

Action: SS

2022a The new website was now up and running and information was being added. A .gov domain had not yet been received and the Clerk would chase.

Action: DB

2034a To Discuss an Event for the 75th Anniversary of D Day

As all events were cancelled the Parish Council would upload information to the website instead. PCllr Clough would forward some photographs.

Action: DB/GC

The Chairman advised that 30th April would be the anniversary of ex-Councillor Piers Willmott.

Peter Ballard would give an update on the Poors' Coal Charity at the next meeting.

2073a To receive an update on Parish response to COVID19

Leaflets had been requested and were supplied but an additional unwanted sticker was attached. PCllrs discussed the leaflets and agreed that they would pay for them as well as the stickers. A real community spirit had been seen and Parishes were working together to look after their residents. Foodbank collections had been very successful and the Chairman expressed her thanks to the organisers. If any residents were in need of help the Parish could be contacted in the first instance.

2073b To discuss celebration of a resident's 100th birthday

The celebration of a resident's 100th birthday was hoped to be marked in a special way. Residents had offered their terrace for the celebrations and would invite friends and Parish Councillors. Support for this event was agreed as long as conditions permitted.

2074 Roads and Footpaths

Actions carried forward: (Sep 15)

1514a Replacement bollards for the top of Church Road were available from Bedford Estates and Central Beds Council were being chased to install.

A quote had been received by CBC to fill in the hole and an order placed.

The fence on both sides of the car park was falling apart and Bedford Estates had acknowledged that further works to the fencing would be carried out as part of an overall fencing update. Paul Williams would be contacted to see if there was any progress.

Action: Bedford Estates/CBC/DB

2047 The damaged cobbles at the top of Church Road had been repaired.

Completed

2060 Bishops Walk had been cleared.

Completed

Numerous motorbikes had been seen in the woods where jumps had been set up and also on Sandy Lane. This had been reported to the Police.

2075 Lights

Actions carried forward:

2012a Street Light Adoption by Central Beds Council – A list of lights had been sent to CBC and a response was awaited. It was hoped that the lights would be cleaned in the Spring. (Sept 19)

Action: CBC

2076 Planning

Actions carried forward:

1861b Retrospective planning permission had been granted for 12 Silverbirches Lane. It was agreed that PCllr Shirville would contact CBC to ask for reasons for this decision. (Jul 19)

Action: AS

2076a No decision had yet been made for Aldermans Place. PCllr Clough agreed to check the progress on this application.

Action: GH

2076b The Parish Council were unhappy with the approval for 41 Church Road despite raising objections. A member of the Planning Working Group would contact Siobhan Vincent at CBC to follow up on article 4.

Action: Planning

Two tree applications had been received for 80 Church Road and 4 Silverbirches. There were no objections.

2077 Village Matters

Actions carried forward:

2000c A Welcome Pack for new residents had been put together by the Clerk. Members were asked to send any additional information to the Clerk for inclusion. (Jul 19)

Action: PCllrs

2027 PCllr Jordan asked for Councillors to send her their photos so they could be added to the Noticeboard. (Oct 19)

Action: PCllrs

2038c To Discuss Further a Neighbourhood Plan

PCllr Clough had attended a workshop in early March and sent a summary of information received to all Councillors. The next steps were to let Central Beds Council know that the Parish wanted to have a Neighbourhood Plan then start up a Steering Group inviting interested residents. The Plan should have a positive outlook.

Action: CBC/GC

Questions were asked about holding the Annual Parish Meeting. It was agreed that this would be held remotely and information would be put into the next newsletter. The date of the original June Council meeting was suggested.

2078 To Receive an Update on Assets of Community Value

The Royal Oak was no longer up for sale.

2079 Finance

a. To approve payments to be made in April

Payee	Chq No	Amount	Description
D Batchelor	1102	£132.00	Clerk's salary March
HMRC	1103	£99.00	Clerk's PAYE Jan - March
D Batchelor	1104	£25.00	Clerk's Allowance Jan – March
RM Carrington + Son Ltd	1105	£48.00	Sandy Lane lamppost temporary connection
The Print Cellar	1106	£21.00	300 COV19 information leaflets
E.on Energy	1107	£883.49	Street lighting electricity 1/4/19-31/3/20
S Smith	1108	£429.00	Defibrillator cabinet with heater and light – Safelincs
D Batchelor	1109	£132.00	Clerk's salary April
D Batchelor	1110	£138.46	Wix.com website registration (£23.26) and two year domain name and hosting (£115.20)
BATPC	1111	£145.00	Affiliation fees 2020-21
SLCC	1112	£65.00	Membership fee 2020/21
Woburn Sands Town	1113	£73.99	COV19 leaflets and stickers

Council			
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The above payments were agreed for payment.

b. To agree the financial statements for February and March and Year End

The financial statements were agreed. A balance of £11,252.21 at 31/3/20 was noted.

c. To review the Risk Assessment

The Risk Assessment had been circulated previously to the meeting and was agreed.

2080 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
1876	NatWest	Bank Statements	
1877	Central Beds	Crime statistics - February	
1878	LGBCE	Boundary commission comments received	
1879	Office of the Police and Crime Commissioner	Newsletter - March	
1880	Central Beds Council	The Great British Sprung Clean – postponed to September	
1881	Central Beds Council	Coronavirus update	
1882	NALC	Information for Councils on coronavirus	
Central Beds Council 1883	Mazars	Extension to deadline for submission of Council accounts	
1884	Asplands and Woburn surgeries	Volunteering & community support information	Forwarded to Cllrs and residents
1885	Central Beds Council	Remittance advice for Precept	
1886	Central Beds	Crime Statistics March	
1887	CVS	Information on COV19 – volunteering groups	
1888	Office of the Police and Crime Commissioner	Newsletter - April	
1889	SLCC	News bulletin – remote meetings	
1890	BATPC	Amended meeting regulations	
1891	Central Beds Council	Update COVID – Development Management Committee meetings cancelled for 27/4 and 26/5	
1892	SLCC	Membership renewal notice	
1893	Mazars	Annual Governance documentation	Return by 31/8
1894	Central Beds Council	Garden waste collections to resume 27/4	
1895	NatWest	Notice of interest paid to 5 April 2020 £30.57	
1896	Central Beds Council	Town and Parish Council update on COVID19 and posters	

The meeting closed at 9.35pm.

Signed:
Chairman