



## ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

21<sup>st</sup> March 2019

The Meeting of the Aspley Heath Parish Council Meeting will take place on Wednesday 27<sup>th</sup> March 2019 in the Council Offices to the rear of the Ellen Pettit Memorial Hall starting at 8.00pm

Signed:

- 1940 To Receive Apologies for Absence**
- 1941 To Note Declarations of Interest relating to Items on the Agenda**
- 1942 To Agree the Minutes of the Previous Meeting**
- 1943 Open Forum – Members of the Public are Invited to Speak to the Parish Council**

Actions carried forward:

**1700** Connection was still awaited for the street light in Sandy Lane. CBC were now taking this on and a connection date was being sought from UK Power Networks.

**Action: Contractor/CBC**

### **1944 Central Bedfordshire Councillor Report**

### **1945 Chairman's Report**

Actions carried forward:

**1856** The 'Tommy' silhouette had been moved next to WWI graves in the churchyard. PCllr Willmott agreed to concrete the silhouette into place so it could not be moved.

**Action: PW**

#### **1901a To Consider an Application for the Highways Rural Match Funding Scheme**

PCllr Hobbs had designed an initial drawing for a new crossing across Hardwick Road. The details were agreed and the application had been submitted to CBC. If the crossing received funding then there would be a consultation with residents.

**Action: DB/CBC**

### **1946 To agree the agenda for the Annual Parish Meeting**

### **1947 To discuss an email regarding grant funding from Living Heaths Working Woodlands**

Actions carried forward:

**1915a** Members discussed this and felt that the tree works in the Sandpit were the only works that could be considered at present. An application for the funding of the tree works was to be made.

**Action: DB/SS/CS**

## **1948 Speeding and Parking on Church Road**

Actions carried forward:

**1931** Problems with parking were ongoing but had increased with the recent arrival of several Broadband vans and vans associated with the nearby renovations. Another Speedwatch session would take place in the Spring. PCllr Smith would check availability in April. It was also noted that parking problems were also caused by church traffic and funerals. Although cones were sometimes put out to ensure a pull in place was available, this did not always happen. There had been some angry exchanges witnessed. The Chairman agreed to speak to the Vicar again to state how serious the situation was.

**Action: SS**

## **1949 Roads and Footpaths**

**Actions carried forward:**

**1514a** The bollards at the top of Church Road were rotting away and there was a huge puddle forming outside the gates. A quote had been received by CBC to fill in the hole and an order placed. CBCllr Wells asked to be copied in to emails with Chris Nicolls. PCllr Hobbs was to ask CN if all works could be completed at the same time. Paul Williams would also be chased for the Estate's contribution.

**Action: CBC/PW/JH**

The fence on both sides of the car park was falling apart but it was felt that Bedford Estates would not carry out any further works to the fencing. Paul Williams from Bedford Estates had responded that work on the footpaths had been completed. However, Members were not happy with the level of work and PCllr Willmott stated he would contact Paul Williams again to express this. There was also a report of a new fence.

**Action: CBC/PW/PW**

**1933 Holly Walk Steps** - The steps were under the remit of Central Beds Council. PCllr Hobbs agreed to chase the Council to make sure that the steps were made safe for users. There had been a number of complaints from residents about the safety of the steps.

**Action: JH/CBC**

## **1950 Upgrade Project/Enhancement of the Heath**

Actions carried forward:

**1845** A health and safety form for the installation of a new bench in Sandy Lane had been signed and returned. PCllr Shirville agreed to organise the plaque which was to be engraved with the words '1918 – 2018 We will remember'.

**Action: DB/SS**

## **1951 Lights**

## **1952 Planning**

Actions carried forward:

**1861b** An enforcement notice for a house in Silverbirches Lane regarding its brickwork being smoothed over was still in force. CBC were awaiting a non-material amendment from the resident.

**Action: CBC**

**1936** Two new applications had been received: **29 Church Road** -The plans were discussed and it was noted as the extension was to the rear of the property then there was no impact on the road. Comments were due by 21 March.

**41 Church Road** - It was noted that work had already started on the site. With regard to the plans Members were concerned with the significant alteration to the look of the house and the loss of the unique architectural design. There were also issues with parking. Comments were due by 26 March.

**Action: JH**

## 1953 Village Matters

Actions carried forward:

**1862** At present it was agreed that the current website be maintained. Members agreed that the domain name for the Council's email would be transferred to the Council at a cost of £40 for 2 years. The possibility of gaining a .gov email address was to be investigated. Additional email storage had been proposed at a cost of £3 per month but it was felt this was not necessary.

**Action: PW/DB**

**1893 Sandpit trees.** Members agreed that all high and medium priority works be carried out as soon as possible. The works were planned for 6 March.

**Action: RGS**

**1893a** The owners of Croyland Cottage had been contacted. PCllr Smith offered to send photographs of the overhanging Holly hedge on Church Road to the Clerk.

**Action: SS**

**1937** Speakers for the AGM were discussed. PCllr Southgate agreed to speak about Neighbourhood Watch. Mr Ballard would be invited to speak on behalf of the Poor's Coal Charity and it was suggested that Mr Holland could report on Aspley Woods. Other proposals for speakers were welcomed. It was suggested that a small survey could be produced to ask residents what their concerns were.

**Action: DB/PCllrs**

## 1954 Finance

### a. To approve payments to be made in March

Payee	Chq No	Amount	Description
D Batchelor	1046	£121.40 TBC	Clerk's salary March
HMRC	1047	£TBC	Clerk's PAYE January - March
D Batchelor	1048	£25.00	Clerk's Allowance January - March
Cultivation Ltd	1049	£27.00	Maintenance of Jubilee Garden
Macemain + Amstad	1050	£805.20	Bench – Sandy Lane
RGS Tree Services	1051	£768.00	Tree works in Sandpit – High/medium priority

### b. To agree the financial statements for February

Actions carried forward:

**1893d To consider cheque payments for Sandpit expenditure due to issues with Sandpit Charity bank account**

PCllr Willmott had contacted NatWest who advised that any transfer of funds would need to be done by letter. As the interest in the Business Reserve account was negligible it was **APPROVED** that the account be closed and all funds moved to the Current Account. The Clerk would write up the letter and forward for signing.

**Action: DB/PW**

**c. To review the risk assessment**

**1955 To Note Correspondence Received Since the Last Meeting**

	<b>From</b>	<b>Subject</b>	<b>Action</b>
1786	NatWest	Bank Statements	
1787	Beds Police	Crime Statistics - February	
1788	Beds Police	Invitation to Community Priority Setting meeting – 13 <sup>th</sup> March	
1789	CPRE	Briefing on East/West Rail and AGM Invite – 24 April	
1790	Beds Police and Crime Commissioner	February newsletter	
1791	Beds Police	Beds Bugle and Parish Council elections poster	
1792	Central Beds Council	Nomination papers – PC Elections	
1793	Central Beds Council	Great British Spring Clean	
1794	Beds Police and Crime Commissioner	Additional Community Policing announcement	
1795	Beds & MK Waterways	March Newsletter	