ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

19th June 2026

The Next Meeting of the Aspley Heath Parish Council will take place on Wednesday 24th June 2026 at the **Woburn Sands Town Council Offices, to the side of the Ellen Pettit Memorial Hall, High Street, Woburn Sands at 8pm**

Signed: D. Batchelor

2947 To Receive Apologies for Absence

2948 To Note Declarations of Interest relating to Items on the Agenda

2949 To Agree the Minutes of the Previous Meeting

2950 Open Forum – Members of the Public are Invited to Speak to the Parish Council

Actions carried forward:

2814 Anti-social behaviour at the Royal Oak Pub. PCllr Wilson had visited the pub but there seemed to be a lack of interest in working with local residents. Once the CCTV cameras were installed it was hoped that the Parish Council would be in a better position to help residents evidence the anti-social behaviour they were experiencing. Residents would be able to ask the Parish Council to look at CCTV footage if they were concerned about anti-social behaviour.

Action: PCllrs

2951 Central Bedfordshire Councillor Report

2952 Chairman's Report

Actions carried forward:

2935 Members on Planning sub-committee**–** PCllrs Harris, McQuillan, McKay (to check if PCllr Jones wishes to be added)

Action: LJ

2938 An email had been sent to the Council from a group wanting to decorate the Church with knitted poppy displays. The Parish Council had no say over the siting of them as they

were on Church property. Reverend Diana Young was having a meeting to discuss the displays in the next few days. It was asked who was involved in the group and could local people join. PCllr Smith would ask these questions.

Action: SS

2953 Roads and Footpaths

Actions carried forward:

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access
The Clerk had asked for the sign to be moved. Zaria Bettles had stated there was little money to remove or replace the sign as broken signs were a priority. She would make a site visit and let the Council know if anything would be done

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Action: CBC

2859 The black paint was coming off of the road where it had been painted over the yellow (unofficial) lines close to Narrow Path and 25 Church Road. CBC would either need to re-paint them or burn off the yellow lines. The Clerk had reported this on FixMyStreet and it was discussed at the AGM but nothing had been done. Members would keep adding this to FixMy Street in the hope that this would be actioned.

Action: CBC/PCllrs

2891 Residents complained of ongoing issues on BOAT 33 including fly tipping, increased parking at the top of Church Road including overnight campers and noise from 4x4s accessing the BOAT and damaging the surface. CBC were monitoring the situation. A resident had complained to CBC about the tree root damage and the surface erosion. PCllr Smith had asked CBCllr Baker for an update. Residents were encouraged to contact CBC with any complaints.

Action: CBC

2687 CBC had rejected the Parish Council's request for a 20mph Speed Limit on Church Road. Residents were overwhelmingly in support of reducing the speed limit. The Parish Council would keep pushing for speed restrictions. PCllr Wilson had looked through documents and found both national and local legislation which showed CBC had acted against their own policies.

Action: PCllrs

2954 Lighting

Actions carried forward:

2940 It was reported that a streetlight on the left outside Aspley Court was staying on during the day. This would be checked and then the Clerk would report.

Action: PCllrs

2955 Installation of CCTV

Actions carried forward:

2877 CCTV PCllr McKay was still trying to find a local maintenance provider.

Action: Contractor/AM

2956 Planning

Actions carried forward:

2911 Land between Brogborough, Lidlington and Marston Moretaine – Outline planning application for 5000 homes. The Outline Planning Application had been approved by CBC. It was requested that the full decision notice be asked for so members could see all the information. The Clerk had contacted the relevant Planning Officer at CBC for this.

Action: CBC

2911a Land adjacent to 10 Silverbirches – variation of plans
The Parish Council had responded to this first Variation of Condition (VOC). The plans for the garage did not meet the necessary width identified by CBC for a double garage. The Parish Council was concerned that CBC did not make decisions in line with their own policies. PCllr McKay would raise this with CBCllr Baker.

Action: AM

2942 Steetley Quarry, Aspley Woods – temporary car parking for 3 years (27/5)
The Parish Council were supportive of the application to offer free parking but would only support this if it was made permanent. A caveat would also be added that support was conditional upon toilets being added in the woods. There was concern that bike users had to cross Woburn Road which had a speed limit of 40mph. It was hoped that the speed limit would be lowered. PCllr Harris would draft the response.

Action: GH

2942a Land Adjacent to 10 Silverbirches Lane – Variation of condition no. 2 of planning permission CB/26/02648/FULL. (21/5) This was for more windows and to change a flat roof to a pitched roof. The plans would need to be compared however the revised parking had only been received that afternoon (20th May). The Parish Council would write to CBC to express their concerns with the parking area and the slope leading to the garage which did not allow for the parking shown. The application deadline had been extended until 12th June.

Action: PCllrs

New Planning Applications

Recent Planning Applications

2957 Village Matters

Actions carried forward:

2762 PCllr Wilson was continuing to gather residents' views. She had also offered to collate the dates of future CBC meetings so that residents were informed of them.

Action: JW

2897a A gardener was still being sought to maintain the Jubilee Gardens. A working group would meet next week to look at the site and to tidy it. A quote for £300 had been received from a contractor to clear the site but this was felt to be too high.

Action: PCllrs

2912b To Agree a Survey of the Sandpit trees
A quote had been received and agreed for £575 + VAT. The Council were waiting for the contractor to carry out the survey.

Action: RGS

2957a To Discuss Residents' Complaints Regarding Parking, Noise and Anti-Social Behaviour Issues Outside Nonna's

2958 To Receive an Update from the Neighbourhood Plan Steering Group

Actions carried forward:

2850 It was agreed that ten copies of each Neighbourhood Plan document would be printed so that hard copies would be available to the group's members, the Clerk and a small number to be held in the Parish for residents to access. PCllr Clough would set up an account with the printers. A link to the documents would be added to the residents' pack.

Action: GC

2959 Finance

a. To approve payments to be made in June

Payee	Chq No	Amount	Description
D Batchelor	1426	£235.77	Clerk's Salary - June
HMRC	1427	£176.60	Clerk's PAYE April - June
D Batchelor	1428	£27.30	Clerk's Allowance April – June + stationery
D Batchelor	1429	£32.16	Namecheap email
Forde & McHugh	1430	£192.00	Street light repair outside Aspley Court
SLCC	1431	£84.00	Communications training x2 - JW
RGS	1432	£540.00	Sandpit tree survey

Actions carried forward:

2928 It was agreed that a donation be made to the Church for offering their building for the Annual parish Meeting. The meeting was well attended; there was plenty of room and refreshments had been served to residents. A donation of £100 was agreed. Woburn Sands Town Council had said the Memorial Hall was available for the last Wednesday in April so the Clerk was asked to contact them to book it.

Action: DB

2945 To Agree the Internal Auditor for the 2025-26 Accounts It was agreed that Lynn Stapleton be asked to carry out the internal Audit for 2025-26.

Action: DB

b. To Agree the financial statements for May

c. To Agree the Insurance Renewal for 2026-27

d. To Approve the Internal Audit Report for 2025/26

e. To Approve the Annual Governance Statement for 2025/26

f. To Approve the Accounting Statements for 2025/26

g. To Complete and Sign the Exemption Certificate for 2025/26

2960 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2501	NatWest	Bank Statements	
2502	Central Beds Watch	Crime Stats –May and June (interim) – no crimes reported	
2503	Zurich	Insurance renewal	
2504	Central Beds Council	Scoping consultation for Local Plan 2050 open	
2505	Central Beds Council	Town and Parish Council update – June	
2506	RGS	Tree Survey report	
2507	Central Beds Council	Register of Interests for Councillors – from 29/6 addresses will not be published	
2508	Central Beds Council	Town and Parish Council Forum meeting notes from 13th May	
		ONGOING CONSULTATIONS AND EVENTS	
2489	Beds Police	Community Priority Setting meetings: Weds 8th July Weds 14th October	
2491	Emily Darlington MP	Invitation to a Community Picnic Saturday 27th June 12-4pm	
2493	Milton Keynes Council	MK City Plan 2050 – Notification of Submission – documents to be reviewed	**PCIlrs to read**
2500	Central Beds Council	Request for update information – Leisure Parish Schedules	Reply by 3rd July