



ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

27th November 2025

The Next Meeting of the Aspley Heath Parish Council will take place on
Wednesday 3rd December 2025 at the **Woburn Sands Town Council
Offices, to the side of the Ellen Pettit Memorial Hall, High Street, Woburn
Sands at 8pm**

Signed:

2853 To Receive Apologies for Absence

2854 To Note Declarations of Interest relating to Items on the Agenda

2855 To Agree the Minutes of the Previous Meeting

**2856 Open Forum – Members of the Public are Invited to Speak to the
Parish Council**

Actions carried forward:

2814 Anti-social behaviour at the Royal Oak Pub. Licensing information for the Swan had been received. PCllr McKay had attended the Police Priority Setting meeting. He had asked for advice on the anti-social behaviour experienced by some residents in Church Road. It was suggested that the residents meet with the landlady of the pub to discuss the issues. Other pubs had set up a WhatsApp group for easier communication. PCllr Wilson agreed to liaise with residents to find out the latest updates.

Action: JW

2857 Central Bedfordshire Councillor Report

Actions carried forward:

2800 CBCllr Baker had knocked on residents' doors to ask about the BOAT closure and approximately 100 residents had wanted it to close. Only three wanted it to be opened. Approximately 40 residents had written to CBC in favour of the BOAT being closed.

Action: SS

2858 Chairman's Report

2859 Roads and Footpaths

Actions carried forward:

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

The Clerk had contacted Francine Rainbow who had stated that the work had been ordered and that Chris Nicholl would be seeing this through. No action had been taken by CBC yet. The Clerk would contact Chris again to see if this was being actioned and copy in CBCllr Baker. The location and wording of the sign would need to be agreed. Several vehicles were accessing Sandy Lane every day and causing problems with erosion of the BOAT and access. The Chair and the Clerk would email Chris Nicoll at CBC again as no response had been made.

Action: SS/DB/CBC

2831 Leaves were starting to appear on Bishop's Walk. It was suggested that an October Working Party be set up to clear them. An email would be sent to agree on a date in November.

Action: LJ

2859a To Discuss a Resident's Complaint about the Road Surface on Sandy Lane (BOAT 27)

2859b To Discuss Traffic Issues on Church Road

2860 Lighting

Actions carried forward:

2756 Three streetlights had been reported stolen to the police. The Clerk had put in the claim to the insurance company and the new lights had been ordered through the regular contractor. It was hoped these would be installed during the second week of November. A resident had the old lights stored in his shed but these would not be used by the Council as advised by the lighting contractor.

Action: SS

2861 Installation of CCTV

Actions carried forward:

2741 PCllr McKay was co-ordinating with the contractor on a date to install the two CCTV cameras. It was hoped an installer closer to Bedfordshire could be found. The CCTV policies would be added to the website. The maintenance cost was given as £135 per month or 3years at £95 per month by a contractor in High Wycombe. The original quote was £450 per half day plus £100 for each additional hour. PCllr McKay would contact the contractor to see if they could install the CCTV. A local contractor had quoted £480 per annum for maintenance which would be carried out twice a year. Installation would be £2700 for two cameras. PCllr McKay had asked for a new quote which would include the anti-climb paint and spikes. It was agreed that these final quotes be sought so the CCTV could be installed. PCllr McKay would offer training to the agreed users of the data. A licence would also need to be sought from the Information Commissioner.

Action: AM

2862 Planning

Actions carried forward:**2834 10 Silverbirches Lane**

CBC had extended the date for comments as it had not put up the relevant notice in Silverbirches Lane. The Parish Council had already objected to the plans and a response sent to CBC. It was noted that the resident's agent had sent their comments in about the Parish Council's objections. The Parish Council would send an amended response. PCllr Harris had offered to draft this.

The resident had applied for a Certificate of Lawful Development which demonstrated they had not received one for the previous application. The original planning application had lapsed so they could not rely on this for any future works. The Parish Council continued to object to the new application on grounds of excessive height. Other houses in the same part of the road were much smaller and would therefore be overlooked. The Council objected to the Certificate of Lawful Development as due process had not been carried out. The response would be sent to the Clerk by 28th October

Action: GH/DB

2848 69a Church Road – there was no information on the CBC website yet. Comments were due by 4th November.

Action: PCllrs

New Planning Applications

30 Hardwick Road – listed building

Recent Planning Applications

The Old Coach House, Heath Lane – no objections

2863 Village Matters**Actions carried forward:**

2687 CBC had rejected the Parish Council's request for a 20mph Speed Limit on Church Road. Feedback from residents was overwhelmingly for a reduced speed limit. Many had said they had to walk on the road as the pavement was too narrow. It was agreed to respond to the Highways Officer as soon as possible with information from the Neighbourhood Plan which supported a reduced speed.

2843 CBCllr Baker stated that CBC had refused the 20mph speed limit. He advised that the Council should respond to the report stating their objections. CBC's Road Safety Policy should be referred to. The next Traffic Management meeting had had a change of date but this had not been put on CBC's website.

Action: PCllrs

2762 PCllr Wilson was continuing to gather residents' views. Topics discussed included the Neighbourhood Plan and the narrow paths that meant residents often had to walk in the street.

Action: JW

2849 A resident had agreed to put the large poppies up on the lampposts. PCllr Smith would pass the wreath to PCllr Sandys Wood for laying at the Remembrance Day parade. The Clerk would let Woburn Sands Town Council know.

Actions: ASW/DB

2863a To Discuss Concerns with a Planned New Bike Jump Area in Aspley Woods**2864 To Receive an Update from the Neighbourhood Plan Steering Group**

Actions carried forward:

2850 The referendum would take place on Thursday 23rd October. A quote would be sought to print copies of all Neighbourhood Plan documents to give to the team and to have spare copies available for residents to borrow; ten copies was suggested initially. Members agreed to this expenditure.

Action: GC

2865 Finance

Actions carried forward:

2837 It was agreed that a new mandate be created for the Sandpit Charity account. The signatories to be added were PCllr Smith, PCllr Sandys Wood and PCllr Harris (the same as the main Council account). It was agreed that PCllr Jones be added to the list of signatories. PCllr Smith would contact the bank.

Actions: SS/LJ

a. To approve payments to be made in November

Payee	Chq No	Amount	Description
D Batchelor	1398	£235.37	Clerk's Salary - November
D Batchelor	1399	£235.57	Clerk's Salary - December
HMRC	1400	£176.80	Clerk's PAYE – Sept - Dec
D Batchelor	1401	£25.00	Clerk's Allowance Sept - Dec
Poor's Coal Charity	1402	£500 TBC	Donation
Woburn Sands Town Council	1403	£350	Donation
Forde & McHugh	1404	£192.00	Repair to street light – 27 Church Road

b. To Agree the financial statements for October

c. To Agree the donation to Poor's Coal Charity

d. To Agree the Precept for 2026/27

2866 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2431	NatWest	Bank Statements	
2432	Central Beds Watch	Crime Stats – October– no crimes reported	
2433	Charity Commission	Annual Return for Sandpit Charity	Due by 31/1/26 DB
2434	Central Beds Council	Local Green Space – register land with CBC	Respond by 28/11
2435	CPRE	October newsletter	
2436	Central Beds Council	Declaration of Results for Neighbourhood Plan – 118 for 14 against. Turnout 26%	
2437	Central Beds Council	Invitation to Town and Parish Council forum – Environment – 19 th November	
2438	Central Beds Council	Leisure Strategy – Parish plans for leisure sites	

2439	Woburn Sands Town Council	Donation request for Library	
2440	Bedfordshire Police	Priority Setting Meetings for 2026 – January 21 st , April 1st	
2441	Central Beds Council	Second stage of Community Governance Review	Closes 26/1/26
2442	Central Beds Council	Town and Parish Council update - November	
2443	Central Beds Council	Shaping Safer, Greener Journeys to School	