



ASPLEY HEATH PARISH COUNCIL

Clerk: Denise Batchelor
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To: All Councillors

18th May 2023

The Next Meeting of the Aspley Heath Parish Council will take place on Wednesday 24th May 2023 at 8pm at the **Woburn Sands Town Council Offices next to the Ellen Pettit Memorial Hall, Street, Woburn Sands**

Signed: *D. Batchelor*

- 2498 To Elect a Chairman**
- 2499 To Elect a Vice Chairman**
- 2500 To Receive Apologies of Absence**
- 2501 To Note Declarations of Interest relating to Items on the Agenda**
- 2502 To Agree the Minutes of the Previous Meeting**
- 2503 To Co-opt a New Councillor**
- 2504 To Elect Members on to Associated Positions**
 - a. Finance**
 - b. Planning**
 - c. Footpaths including Aspley woods**
 - d. Newsletter**
 - e. Friends of St Michael**
 - f. George Wells Educational Trust**
- 2505 Open Forum – Members of the Public are Invited to Speak to the Parish Council**

Actions carried forward:

2434a Yellow lines on Church Road – The request had been sent to CBC to shorten the lines and it was hoped this would happen soon. A question about Resident Only Parking was made and PCllr McKay agreed to discuss with CBCllr Baker about this possibility and how the rules were applied. Permits were thought to be approximately £25. CBC were seriously considering passing places as there were poor lines of sight on Church Road. Residents of Narrow Path had noticed an improvement in access due to the yellow lines. It was noted the yellow lines at the top of Church Road had already started eroding.

Councillors were disappointed that there was very little enforcement of the yellow lines although occasional ticketing had taken place at the bottom of Church Road.
(Nov 2022)

Action: CBC/AM/JB

2506 Central Bedfordshire Councillor Report

Actions carried forward:

2259 Proposed new development at Marston Vale – O&H Planning Application. CBC were not happy with the proposed plan as the traffic flow had not been modelled appropriately.
(Sept 2021)

Action: O&H

2507 Chairman's Report

Actions carried forward:

2490 The Chairman extended the thanks of the Parish Council to Bill Smith who provided an informative and practical demonstration of CPR and use of the defibrillator after the Annual Meeting. Following a comment from a Councillor the Chairman agreed to look into removing the casing covering the defibrillator. It was noted that the lid needed a strong pull to remove it. The Chairman agreed to making the instructions for the removal of the defibrillator casing clearer.

Action: SS

2508 Roads and Footpaths

Actions carried forward:

2263a BOAT at the top of Church Road – PCllr Smith had asked CBC for an update and to be included in any discussions. The BOAT had deteriorated further and fly-tipping had been reported. PCllrs Smith and Harris would chase up when talks and/or the work would be commencing. The small gate which had fallen off its hinges, due to a broken post, at the top of Church Road was reported to the Rights of Way Officer. A site visit had resulted in the gate being taken away. The Council were then informed that there was not legal need for a gate to be there and therefore there was no budget to repair or replace the gate.

Action: SS/GH/CBC

2370a To Discuss a Resident's Concern with the Pavement at the Junction of Silverbirches Lane and Church Road

CBC Highways had repeatedly not responded. PCllr Smith had submitted another form to have the work completed. (May 2022)

Action: SS/CBC

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

The CBC Rights of Way Officer had visited the site and it was hoped that a new sign would be installed soon. No response had been received from the CBC Officer Francine Rainbow. PCllr Smith would contact CBC again. (May 2022)

Action: CBC

2509 Lighting

2510 Planning

New Planning Applications

Recent Planning Applications

2511 Village Matters

Actions carried forward:

2267 To Discuss Homewatch

PCllr Jordan had registered the scheme with Neighbourhood Watch. There was currently a vacancy for the Community Officer position for the Parish so no further action would take place until this was filled. (Sept 2021)

Action: NW

2340 The Chairman had been advised of a 4-6 week wait for the new notice board. The delivery charge would be waived due to the long delay. (March 2022)

Action: PNC

2387 To Discuss the Bike Jump Area in Aspley Woods

A Risk Assessment was still being sought. There were concerns with the number of Air Ambulance visits to the bike jump area. CBCllr Baker had asked for these but no information was forthcoming. However, the Air Ambulance reported on their site some of their call outs. The Bedfordshire Safety Advisory Group (SAG) were to meet with Bedford Estate. It was hoped that users of the bike jump area could be encouraged to use the Longslade Lane car park to reduce the issues on Church Road. The site was felt to be overloaded and CBC would be asked to visit at a weekend to see the impact. (July 2022)

Action: BE/SAG

2440c To Discuss the Hedge in Church Road/Narrow Path

PCllr Smith had received the letters regarding overhanging hedges and would distribute to offending properties. (Nov 2022)

Action: GC/SS

2453d Some residents from Woburn Sands had complained to the Parish Council about lights installed onto a property in Church Road which were causing light pollution. A resident had offered to provide information on different lighting options. The Clerk would send a letter to the residents. The residents affected by the lights were advised to individually complete the CBC online form for reporting light pollution. Councillors offered their help if anyone had a problem accessing and completing the form. The council previously had contacted CBC to inform them of the problem and were told it must be reported by individuals. (Jan 2023)

Action: DB

2466 Temporary signs to celebrate the King's Coronation would be put up on the weekend 29/30 April. (Feb 2023)

Action: SS/ASW

2511a To discuss Tree Issues in the Parish

2512 To Receive an Update from the Neighbourhood Plan Steering Group

2513 Finance

a. To approve payments to be made in April

Payee	Chq	Amount	Description
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	No		
D Batchelor	1272	£202.52	Clerk's salary – April
Forde & McHugh	1273	£355.44	Street lighting maintenance 1/10/22-28/3/23
S Smith	1274	£42.45	Refreshments for AGM 26/4
D Batchelor	1275	£34.65	NameCheap – Email domain fees 1 year

b. To agree the financial statement for April

c. To approve the Internal Auditor for 2022/23

2514 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2188	NatWest	Bank Statements	
2189	Central Beds Watch	Crime Stats – April - no crimes reported May (Interim) 1 report of theft 13/5 on Woburn Road	
2190	Beds Police & Crime Commissioner	Newsletter - April	
2191	Central Beds Council	Town and Parish Council bulletin - May	
2192	Barclays	Local Site at Frosts Garden Centre	
2193	Beds Police & Crime Commissioner	Surveys – Road Safety and Web based reporting services	
2194	NameCheap	Confirmation of email domain renewal for 1 year	