



## ASPLEY HEATH PARISH COUNCIL

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### Minutes of the Aspley Heath Parish Council Meeting held on Wednesday 20<sup>th</sup> July 2022 at the Woburn Sands Town Council Offices, High Street, Woburn Sands.

Present: PCllrs S Smith (Chair) P Garratt  
G Harris A Jordan  
C Marshall

In Attendance: Mrs D Batchelor (Clerk)

#### 2391 To Receive Apologies of Absence

Apologies were received from PCllrs Clough, McKay and McQuillan.

#### 2392 To Note Declarations of Interest relating to Items on the Agenda

There were no Declarations of Interest.

#### 2393 To Agree the Minutes of the Previous Meeting

It was **RESOLVED** that the minutes of the previous meeting, held on 29th June 2022 be signed as a true record of events.

#### 2394 Open Forum – Members of the Public are Invited to Speak to the Parish Council

There were no members of the public present.

#### 2395 Central Bedfordshire Councillor Report

##### Actions carried forward:

**2259** Proposed new development at Marston Vale – O&H Land had updated some documents but had added these to the general folder, not in a separate folder as requested. O&H had subsequently said they would organise the files more carefully. Minor changes had been made but a revised transport strategy had not been carried out. Red lines on maps had been shortened so the traffic survey was condensed and would not show wider problems particularly those flagged by the Council. The Clerk confirmed that Woburn Sands were included in the consultation. The next meeting would take place on 18<sup>th</sup> July. (Sept 2021)

**Action: DB/PCllrs**

**2259b** There were no installation dates for Super Fast Broadband yet. However, Gigiclear had sent a letter to Aspley Heath residents advising their intention to connect them. (Sept 2021)

**Completed**

CBCllr Baker was not in attendance.

## 2396 Chairman's Report

Actions carried forward:

**1995 Speeding and Parking on Church Road**

PCllrs McQuillan and Garratt had investigated 20mph signs. The 'Twenty's Plenty' signs were thought to be suitable and A3 signs were agreed upon. PCllr Garratt was tasked with finding approximately 30 signs so there would be spares available.

**Action: PG**

**2260** One resident had shown an interest in the Councillor vacancy. It was hoped that co-option would take place at the September meeting. (Sept 2021)

**Action: PCllrs**

## 2397 Roads and Footpaths

Actions carried forward:

**1514a** Although the fencing repairs were unlikely to happen in the short term this would remain on the agenda. A resident had been injured by fencing that had fallen down and had not been repaired. This would be reported to Bedford Estate and Greensand Trust as the lack of maintenance was now a health and safety issue. PCllr Harris agreed to walk the path to help provide detailed information to BE and GT. PCllr Smith would report the increasing amount of waste at the top of Church Road to Greensand Trust. A letter drafted by PCllr Smith would be sent to CBC. It was noted that the abandoned car had now been removed. (Reviewed July 2020)

**Action: GH/SS**

**2263** PCllr Smith and a resident had cleared away all the debris on Bishops Walk. An invoice was sent to CBC but they would not pay without an order number. It was agreed that CBC be asked to maintain the path from now on. (Sept 2021)

**Completed**

**2263a** BOAT at the top of Church Road – A topological survey was being planned by CBC. A resident had reported increased traffic on the BOAT due to the closure of Bow Brickhill Road as cars were accessing it as an alternative route. PCllr Smith had contacted the CBC Rights of Way Officer to suggest the planned temporary closure was brought forward. PCllr Smith was to send a letter to the Clerk for forwarding to CBC.

**Action: SS/CBC**

**2370a To Discuss a Resident's Concern with the Pavement at the Junction of Silverbirches Lane and Church Road**

The pavement had been checked by the Clerk and the Chairman. A photo had been sent to CBC Highways but no response had been received by them yet.

**Action: CBC**

**2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access**

Residents from two properties at the top of Sandy Lane were concerned about lorries accessing the very narrow path and turning at the junction with Church Road. CBC had agreed that a new sign would be installed. The Chair would forward the information from the resident to the Clerk so that CBC would have the agreed wording for the sign.

**Action: SS/DB**

## 2398 Lights

## 2399 Planning

### Actions Carried Forward:

**2385** 13 Church Road – This application had now been withdrawn.

**Completed**

### New Planning Applications

102 Church Road – The work within this application had already been completed.

### Recent Planning Applications

## 2400 Village Matters

### Actions carried forward:

#### **2267 To Discuss Homewatch**

PCllr Jordan had re-signed up for this scheme as membership had lapsed. She would be attending a webinar. All data held by Homewatch was stored by Neighbourhood Watch and the Police so there would be no issues with GDPR. (Sept 2021)

**Action: AJ**

**2340** Two designs for notice boards had been received. It was agreed that the final choice would be agreed via email and an order placed in the region of £1500 + VAT.

**Action: PCllrs/DB**

**2355a** Sandpit - A quote for £3400 had been received for the tree works with another two quotes being sent in. It was felt that the dead wood could be left for habitat piles rather than being removed. The Chairman would collect in the 3 quotes and advise Councillors of these with a final selection of contractor to be agreed via email. It was therefore agreed that the work be carried out at an expected cost of £3500. The order would be placed once agreed so that the works could commence as soon as possible.

**Action: PCllrs**

**2355b** The Clerk was unable to attend the July and October meetings so it was asked whether the meetings could be brought forward a week. With the agreement of the majority of PCllrs the new dates would be: 20<sup>th</sup> July and 19<sup>th</sup> October.

**Completed**

#### **2387 To Discuss the Bike Jump Area in Aspley Woods**

PCllr Clough would be meeting Howard Hughes later in the week. The Council had concerns with the bike jump area still; these included the lack of parking, health and safety issues and there being no public toilets within a 5-mile radius. PCllr McQuillan had investigated facilities based on private land with the outcome that no action could be taken by outside parties.

**Action: SS/SM**

## 2401 To Receive an Update from the Neighbourhood Plan Steering Group

£5710 had been paid in funding for the 2022/23 financial year.

## 2402 Finance

### a. To approve payments to be made in July

Payee	Chq No	Amount	Description
D Batchelor	1228	£186.54	Clerk's Salary – July
Zurich	1229	£264.00	Insurance July 2022-23
AUGUST			
D Batchelor	1230	£186.74	Clerk's salary - August

The above payments were **approved**.

### b. To agree the financial statements for June

The financial statements were approved.

<p>Actions carried forward:</p> <p><b>2132a To discuss information received from NatWest on switching bank account</b>            NatWest had failed to provide the necessary forms and it was felt that Metrobank would offer a better service. The decision to open an account with Metro Bank was APPROVED and Members would visit the bank over the next few weeks. (Oct 2020)</p> <p style="text-align: right;"><b>Action: SS/GH/PG/DB</b></p> <p><b>2389c Approve the Internal Audit Report for 2021/22</b>            The Internal Auditor had been working on the audit and was awaiting one piece of paperwork to complete it which the Clerk would forward.</p> <p style="text-align: right;"><b>Action: DB</b></p> <p><b>2389g To Discuss the Insurance Renewal for 2022/23</b>            It was agreed that the insurance would be held with Zurich for the next financial year at a cost of £264.00.</p> <p style="text-align: right;"><b>Action: DB</b></p>
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## 2403 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2101	NatWest	Bank Statements	
2102	Central Beds Watch	Crime Stats – June (1 crime reported in AH – theft from a vehicle)	
2103	CPRE	June newsletter	
2104	BRCC	Spring newsletter	
2105	East West Rail	Register to attend next meeting 18 July	
2106	Central Beds Council	Slides from Meeting 25/5 on First Homes and Planning Policy update	
2107	Central Beds Council	Road closure: Longslade Lane for surface dressing, 6 – 10 July	
2108	Gallagher Community Renewals	Insurance quote for 2022/23 - £427.19	
2109	Central Beds Council	Outline Planning Application for Marston Vale development	

2110	Central Beds Council	Consultation on Pharmacy Services until 18 <sup>th</sup> July	
2111		Email renewal confirmation for 1 year	

The meeting closed at 9.51pm.

**Signed:** .....

**Chairman**