



## ASPLEY HEATH PARISH COUNCIL

Clerk: Denise Batchelor  
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To: All Councillors

24<sup>th</sup> September 2020

The Meeting of the Aspley Heath Parish Council Meeting will take place remotely via Zoom on Wednesday 30<sup>th</sup> September 2020 starting at 8.00pm

Signed:

- 2109 To Receive Apologies of Absence**
- 2110 To Note Declarations of Interest relating to Items on the Agenda**
- 2111 To Agree the Minutes of the Previous Meeting**
- 2113 Open Forum – Members of the Public are Invited to Speak to the Parish Council**
- 2114 Central Bedfordshire Councillor Report**
- 2115 Chairman's Report**

Actions carried forward:

**1994b** The defibrillator cabinet had now been installed and would be switched on the following day. Details would be sent by the Chairman to add to Facebook and the Website. (Jul 19)

**Action: SS/DB/AJ**

**1995 Speeding and Parking on Church Road**

Lynne Roberts offered to become the SpeedWatch coordinator and agreed to go on the relevant course. She advised of more residents who would be interested in helping out. The possibility of reducing the speed to 20mph was discussed but this usually needed evidence of speeding to be enforced. Although residents and Councillors felt that there was speeding on Church Road, this would need to be investigated further. CBCllr Baker had previously advised the Council of a data capture method that used Google to record speeds of cars. He offered to research into this further. (Jul 19)

**Action: JB**

**2009** Full Fibre (FTTP) CBCllr Baker was chasing a response from the relevant CBC Officer. GigiClear had a five-year plan which the Aspley heath upgrade would be built into. Open Reach were currently working on getting fibre to the houses furthest away from the cabinet. (Sept 19)

**Action: JB**

**2022a** The new website was now up and running and information was being added. A .gov domain had not yet been received and the Clerk would chase.

**Action: DB**

**2073b To discuss celebration of a resident's 100<sup>th</sup> birthday**

The celebration of a resident's 100<sup>th</sup> birthday on 9<sup>th</sup> July had been held Saturday 11<sup>th</sup> July and photos were to be added to the website.  
(Apr 2020)

**Action: SS**

**2086** The plaque had been ordered for the bench at the top of Church Road and was ready to be collected from TrophyToo. It had cost £55. PCllrs Smith and Southgate agreed to organise the fixing of the plaque. (May 2020)

**Action: SS**

## 2116 Roads and Footpaths

**Actions carried forward:**

**1514a** PCllr Harris had circulated a comprehensive update following the meeting held with Bedford Estates regarding the area at the top of Church Road. Forestry works were planned between August and October which would necessitate the closing of both the Church Road car park and partial closure of the one in Longslade Lane. It was stated that the Estate would need to inform the Parish Council of the dates of the work and put up adequate signage which also advised that there would be no turning for large lorries at the top of Church Road. It was not likely that any repairs would take place until after the forestry works but they had been noted by the Estate. A plan of all wooden posts had been sent to CBCllr Baker so that they could be replaced by CBC. The poor condition of the BOAT to Aspley Heath Lodge was attributed in part to the logging lorries during last forestry works. (Sep 15)

**Action: BE/JB**

**2116a To discuss hedges in the Parish**

It was noted that two houses had hedging hanging over the footpath, the Clerk would send the appropriate letter.

**Action: DB**

## 2116a To Discuss Resident Complaints regarding Parking and Traffic on Hardwick Road

## 2117 Lights

## 2118 Planning

**Actions carried forward:**

**1861b** 12 Silverbirches Lane. Councillors were concerned with the procedures carried out on this application. The website was not updated and the Enforcement Officer was not aware of the recent decision. There were no details of the enforcement provided. The application referred to the replacement of quoins but there had not been any on the house originally. The Conservation Officer was not aware of this issue either which was particularly worrying as the house itself was featured in the Aspley Heath Conservation Area booklet written by

CBC. PCllr McKay had received a poor response from the CBC Officer, Richard Proctor who would not provide any further information. The Clerk was asked to check emails for the original information given to CBC. (Jul 19)

**Action: DB/CBC**

**2090** It was noted that 47 Church Road were installing new windows and render for which, permission had not been sought. There were concerns with the alterations and also the side elevation windows not being obscured. The Enforcement Officer had been contacted but no response had been received within the designated 21 days.

**Action: CBC**

**2090a To discuss the Planning Application for 23 Church Road**

The application had been withdrawn and the resident was to speak with Andy Jones regarding a tree survey. It was unsure whether the plot of land had been sold.

**Action: Planning**

**Application updates**

102 Church Road – demolition of existing house and erection of two detached dwellings. The Planning sub-committee would discuss the plans.

**New Applications since the last agenda**

2 Silverbirches Lane  
80 Church Road  
23 Church Road  
3 Silverbirches Lane

**Tree Applications**

**2118a To Discuss the Milton Keynes South East Expansion**

**2119 Village Matters**

Actions carried forward:

**2000c** A Welcome Pack for new residents had been put together by the Clerk. The Chairman would forward this to PCllr Clough for formatting and presentation enhancement. The pack would also be available via the website and Facebook. (Jul 19)

**Action: SS/GC**

**2038c To Discuss Further a Neighbourhood Plan**

PCllr Clough had contacted all members of the working group and had updated them with the progress so far as well as providing a 'road map'. The average cost of a Neighbourhood Plan was £7000 but as Aspley Heath was smaller than most communities it was thought the cost would be much lower. The first step was to plan a questionnaire and distribute to residents. A response rate of 27% was considered good but it was hoped the residents in Aspley Heath would be much more responsive. The inaugural meeting of the group was to be held as soon as CBC released the project plan.

**Action: CBC**

**2119** A resident had contacted the Council again about an overhanging tree to his property. A

large branch had fallen off and luckily had not caused any damage but the resident was worried that this might happen again and immediate action was required to prevent damage. Bedford Estate had claimed ownership of the tree. The Clerk would email both John Hunter and Scott Lamont to ask that works be undertaken as soon as possible.

**Action: DB**

## **2119a To Discuss an increased donation to St Michael's Church**

### **2120 Finance**

#### **a. To approve payments to be made in September**

<b>Payee</b>	<b>Chq No</b>	<b>Amount</b>	<b>Description</b>
D Batchelor	1128	£285.60	Clerk's salary August & September (Includes backdated salary adjustment from 1/4/2020)
HMRC	1129	£104.40	Clerk's PAYE July - Sept
D Batchelor	1130	£71.09	Clerk's Allowance & office expenses July - Sept
S Smith	1131	£55.00	Brass plaque for P Willmott (TrophyToo)
S Smith	1132	£35.46	Replacement chq for no. 1095 dated 26/2/2020

#### **b. To agree the financial statements for July and August**

#### **c. To receive and note the Annual Internal Audit Report for 2019/20**

#### **d. To Agree the Clerk's salary for 2020/21**

## **2000 To Agree Meeting Dates for 2021**

## **2121 To Note Correspondence Received Since the Last Meeting**

	<b>From</b>	<b>Subject</b>	<b>Action</b>
1912	NatWest	Bank Statements	
1913	Central Beds Council	Garden Waste bins to be issued from 17/8	
1914	Central Beds Council	Update bulletin for Town and Parish Councils	
1915	Central Beds Council	Update on A421 dualling project	
1916	Central Beds Council	Crime Statistics - July	
1917	Woburn Sands TC	Information on Danesborough Hill Fort	
1918	CPRE	Response to CBC's Consultation on Additional Evidence for Local Plan	
1919	BATPC	Invite to AGM – 21 <sup>st</sup> October	
1920	SLCC	Updated salary scales from 1/4/2020	
1921	Office of the Police and	Annual Survey 2020	

	Crime Commissioner		
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