



ASPLEY HEATH PARISH COUNCIL

Clerk: Denise Batchelor
Tel: 01525 717905
Email: clerk@aspleyheath.org.uk

To: All Councillors

20th June 2019

The Meeting of the Aspley Heath Parish Council Meeting will take place on Wednesday 26th June 2019 in the Council Offices to the rear of the Ellen Pettit Memorial Hall starting at 8.00pm

Signed:

- 1975 To Receive Apologies for Absence**
- 1976 To Note Declarations of Interest relating to Items on the Agenda**
- 1977 To Agree the Minutes of the Previous Meeting**
- 1978 Open Forum – Members of the Public are Invited to Speak to the Parish Council**

Actions carried forward:

1700 CBC had been unable to forward the connection of the street light in Sandy Lane. The matter had now been passed on to the developer to organise reconnection.

Action: Developer

1964 A resident expressed his concern over Aspley Woods and the organised leisure activities within them that affected the tranquillity. The boundary for the bike jump area had been moved and was now designated by posts marked with orange. The resident felt that this area had been extended and that there was also an increase in bike use of the woods. Members were aware of the new posts laid out and were also worried that the new Cycle Hub would encourage even more users. The resident also advised that these well used areas were causing an increase in pests in other parts of the woods which would then move to residential areas. A letter would be sent to Greensand Trust who manage the woods to let them know of these two issues.

Action: DB

1979 Central Bedfordshire Councillor Report

1980 Chairman's Report

Actions carried forward:

1856 The 'Tommy' silhouette had been moved next to WWI graves in the churchyard. J Wilson kindly agreed to bolt the silhouette into place so it could not be moved.

Action: JW

1901a To Consider an Application for the Highways Rural Match Funding Scheme

PCllr Hobbs had designed an initial drawing for a new crossing across Hardwick Road. The details were agreed and the application had been submitted to CBC. If the crossing received funding then there would be a consultation with residents. A response from CBC was still being waited on.

Action: CBC

1966a To Agree a Charitable donation. Following the death of PCllr Willmott a donation of £100 to Arthritis UK was suggested and **APPROVED** by all Members. A letter to Mrs Willmott regarding the service and the Parish Council's donation would be sent.

Action: SS/DB

1981 Speeding and Parking on Church Road

Actions carried forward:

1948 There was currently a lot of building activity in the Parish. Another Speedwatch session was to be organised for 9-22 June. PCllrs Smith and Southgate agreed to attend. Lowering of the speed limit had previously been discussed but there was little enforcement available and so was not deemed viable. A permanent speeding sign was also discussed. A sign was thought to cost approximately £4000-5000 and match funding might be available from CBC. Members expressed preference for a smiley face rather than a slowdown sign. This idea would be discussed at a further meeting.

Action: SS/CS

1967a The Chairman had spoken with the vicar who had advised that cones were being put on Sundays and at funerals and attendees were asked to park in Woburn Sands or in the pub car park. The number of large vans on Church Road were causing problems with parking. PCllr Jordan had operated a stop/go system and had organised traffic to help the situation but felt more volunteers were needed. It was thought that non residents were not using the passing places appropriately and were also driving on the verges. The Church was to be asked if more than 2 cones could be put out so passing places were larger. PCllr Jordan offered to continue monitoring the parking on Church Road.

Action: SS/AJ

1982 Roads and Footpaths

Actions carried forward:

1514a The bollards at the top of Church Road were rotting away and there was a huge puddle forming outside the gates. A quote had been received by CBC to fill in the hole and an order placed. CBCllr Wells asked to be copied into emails with Chris Nicolls. PCllr Hobbs was to ask CN if all works could be completed at the same time. Paul Williams would also be chased for the Estate's contribution. Chris Nicolls had advised that funding would be sought during the new financial year for the works.

Action: CBC

The fence on both sides of the car park was falling apart but it was felt that Bedford Estates would not carry out any further works to the fencing. Paul Williams from Bedford Estates had responded that work on the footpaths had been completed. However, Members were not happy with the level of work and PCllr Willmott stated he would contact Paul Williams again to express this. There was also a report of a new fence.

Action: CBC/PW/PW

1933 Holly Walk Steps - The steps were under the remit of Central Beds Council. PCllr Smith had emailed Chris Nicoll to ask that the steps be assessed for safety.

Action: CBC

1983 Upgrade Project/Enhancement of the Heath

1984 Lights

1985 Planning

Actions carried forward:

1861b An enforcement notice for a house in Silverbirches Lane regarding its brickwork being smoothed over was still in force. CBC were awaiting a non-material amendment from the resident.

Action: CBC

1971 Additions to 3a and 3b Church Road were objected to by the Parish Council. A resident commented that no correspondence had been sent to them although they lived opposite the site. The Clerk would check this.

Action: DB

1986 Village Matters

Actions carried forward:

1893a PCllr Smith had now sent photographs of the overhanging Holly hedge on Church Road to the Clerk who would contact both houses that had hedges overhanging.

Action: DB

1953c A Smart car with a flat tyre had been parked on Sandy Lane for some time. PCllr Southgate had chased this up and the car was illegally parked. PCllr Southgate agreed to contact the DVLA.

Action: CS

1972 There was an overhanging laurel outside 102 Church Road which was partially obstructing the pavement. The Clerk would email the owner.

Action: DB

1972a To Discuss Designating buildings in the Parish as an Asset of Community Value

Members discussed the Royal Oak and the current owner's plans to sell the pub. Although the current lessee had first refusal Members hoped that the pub would continue to operate as a pub. With this in mind they wanted to designate the pub as an asset of community value. PCllr Jordan agreed to lead on this.

Action: AJ

1987 Finance

a. To approve payments to be made in June

Payee	Chq No	Amount	Description
D Batchelor	1060	£156.00	Clerk's salary June
HMRC	1061	£99.00	Clerk's PAYE April - June
D Batchelor	1062	£57.64	Clerk's allowance April – June, Stamps and Thank You Gift for Internal Auditor
Came & Company	1063	£TBC	Insurance July 2019 – July 2020 (amount to be confirmed after Item 1987c)
BATPC	1064	£139	Affiliation fees 2019/20

- b. To agree the financial statements for May**
- c. To agree the Insurance Renewal for 2019/20**
- d. To receive and note the Annual Internal Audit Report for 2018/19**
- e. To Approve the Annual Governance Statement for 2018/19**
- f. To Approve the Accounting Statements for 2018/19**
- g. To Complete and Sign the Exemption Certificate for 2018/19**

1988 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
1807	NatWest	Bank Statements	
1808	Came & Company	Insurance renewal information	
1809	Central Beds Council	Road closure for Church End, Eversholt 24-26 July	
1810	Beds Police and Crime Commissioner	Newsletter - May	
1811	PCC	Newsletter - June	
1812	Beds Police	Crime statistics - May	
1813	Central Beds Council	Planning Enforcement Notice (not confirmed) The Square	
1814	Beds Police	Poster of local teams	
1815	Central Beds Council	Review of licensing policy	Comments by 1 st September
1816	Central Beds Council	Town and Parish Council Conference – 16 July 6pm Beadlow Manor	