



ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

18th January 2019

The Meeting of the Aspley Heath Parish Council Meeting will take place on Wednesday 23rd January 2019 in the Council Offices to the rear of the Ellen Pettit Memorial Hall starting at 8.00pm

Signed: *D. Batchelor*

- 1910 To Receive Apologies for Absence**
- 1911 To Note Declarations of Interest relating to Items on the Agenda**
- 1912 To Agree the Minutes of the Previous Meeting**
- 1913 Open Forum – Members of the Public are Invited to Speak to the Parish Council**

Actions carried forward:

1700 Connection was still awaited for connection to the street light in Sandy Lane. The Clerk was still chasing UK Power Networks for a date. They had acknowledged the order but were not forthcoming about a date.

Action: Contractor/DB

- 1914 Central Bedfordshire Councillor Report**
- 1915 Chairman's Report**

Actions carried forward:

1856 There But Not There. The event had been a great success and the Chairman extended her thanks to all those involved. Photos and information would be put in the next newsletter. It was suggested that the 'Tommy' silhouette should be moved and a setting next to WWI graves in the churchyard was proposed. The Chairman would check that this was acceptable.

Action: SS

1901a To Consider an Application for the Highways Rural Match

Funding Scheme An email had been received from Central Beds Council regarding the above scheme. CBCllr Wells advised that approximately £25,000 would be available from the Council for approved schemes. Any applications needed to be in by the end of February. Members were concerned with the lack of a crossing across Hardwick Road and it was agreed that a scheme would be designed to help residents cross the road safely. PCllrs Hobbs and Willmott agree to draw up a plan.

Action: PW/JH

1915a To discuss an email regarding grant funding from Living Heaths Working Woodlands

1916 Speeding and Parking on Church Road

Actions carried forward:

1796 Another speed checking session was agreed for the week of 9th December. PCllr Smith would pick up the SID.

Action: SS

1917 Roads and Footpaths

Actions carried forward:

1514a The bollards at the top of Church Road were rotting away and there was a huge puddle forming outside the gates. A quote had been received by CBC to fill in the hole and an order placed. CBCllr Wells asked to be copied in to emails with Chris Nicolls. PCllr Hobbs was to ask CN if all works could be completed at the same time. Paul Williams would also be chased for the Estate's contribution.

Action: CBC/PW/JH

The fence on both sides of the car park was falling apart but it was felt that Bedford Estates would not carry out any further works to the fencing. Paul Williams from Bedford Estates had responded that work on the footpaths had been completed. However, Members were not happy with the level of work and PCllr Willmott stated he would contact Paul Williams again to express this. There was also a report of barbed wire lying in the woods and the erection of a new fence.

Action: CBC/PW/PW

1797a Sandy Lane – The hole had been filled in with gravel and had been tarmacked. PCllr Hobbs would check that all works had been completed.

Action: JH

1917a To Discuss Holly Walk Steps

1918 Upgrade Project/Enhancement of the Heath

Actions carried forward:

1845 An order for a new bench had been placed.

Action: DB

1919 Lights

Actions carried forward:

1619 Numbers for Parish Council owned street lights were to be added by the contractor once they had received the plan. The map had now been forwarded to the Clerk who would send it to the lighting contractors.

Action: DB

1784 The street light on Heath Lane opposite the Mount was awaiting repair by UK Power Networks. The Clerk had chased UKPN for a connection date. They had advised the work would be chargeable and felt that the lighting maintenance contractor should repair. However, the contractor had stated the work was beyond their capability. The Clerk would contact UKPN again.

Action: DB/UKPN

1920 Planning

Actions carried forward:

1861b Members were concerned that a house in Silverbirches Lane was having its brickwork smoothed over which was not in the planning application. An enforcement notice had been issued.

Action: CBC

1906 An application for tree works at Oakwood for the pruning of trees had been questioned as the attached list showed trees to be felled. The Tree Officer at CBC had been informed but PCllr Smith would contact Mr Jones again for further clarification.

Action: SS

1920a To discuss the planning application for 23 Church Road

1920b To discuss the planning application for 102 Church Road

1921 Village Matters

Actions carried forward:

1862 At present it was agreed that the current website be maintained. PCllr Willmott stated that he had been paying for the domain name for the Council's email but would now be passing this on to the Council to organise. The possibility of gaining a .gov email address was to be investigated.

Action: PW/DB

1893 Sandpit trees. Members agreed that all high and medium priority works be carried out as soon as possible. The Clerk had contacted the tree contractor and the order placed.

Action: DB/RGS

1893a There were problems with overhanging hedges within the Parish. The Mount had cut back their overhanging hedge. The Clerk would contact Croyland Cottage to ask if they would look at their holly hedge.

Action: DB

1893b Signage for Charlewood. The Clerk had contacted the resident to say that the Parish Council would not be able to provide a new sign for Bishops Walk. A conversation would take place with Charlewood to see if they would consider providing a clearer sign.

Action: CS

1922 Finance

a. To approve payments to be made in January

Payee	Chq No	Amount	Description
D Batchelor	1040	£242.41	Clerk's salary December & January
HMRC	1041	£91.00	Clerk's PAYE Oct - Dec
D Batchelor	1042	£49.75	Clerk's Allowance and Office Expenses Oct - Dec
PMG Landscapes	1043	£TBC	Clearing of Bishops Walk - December

b. To agree the financial statements for November and December

<p>Actions carried forward:</p> <p>1893d To consider cheque payments for Sandpit expenditure due to issues with Sandpit Charity bank account PCllr Willmott had contacted NatWest who advised that any transfer of funds would need to be done by letter. As the interest in the Business Reserve account was negligible it was APPROVED that the account be closed and all funds moved to the Current Account. The Clerk would write up the letter and forward for signing.</p> <p style="text-align: right;">Action: DB/PW</p>
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1923 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
1755	NatWest	Bank Statements	
1756	Beds Police and Crime Commissioner	2018 Newsletter	
1757	Armistice and Armed Forces Communities	Reminder to complete report on There But Not There Event	Report to be submitted
1758	Charities Commission	Sandpit Charity Annual Return	Complete by 31/1/19
1759	Beds Police and Crime Commissioner	December newsletter	
1760	Beds Police	Crime Statistics - November	
1761	Central Beds Council	GDPR Contact details request	Completed
1762	BATPC	Clerks Salary Scales for 2019/20	
1763	Central Beds Council	Becoming a Central Bedfordshire Councillor	
1764	BATPC	Section 137 Spending for 2019/20 - £8.12	
1764	Poor's Coal Charity	Thank you letter for donation	
1765	Swallowfield Lower School PTFA	Thank you letter for donation	
1766	Bob Holland – Aspley Woods User Group	Agenda for next meeting (24 th January) and minutes of previous meeting	
1767	Central Beds Council	Budget Consultation 2019	Closes 29 January
1768	Beds Police and Crime Commissioner	January newsletter	
1769	Maydencroft Ltd	Living Heaths Working Woodlands Scheme – Information on grants	
1770	Central Beds Watch	Crime Statistics - December	
1771	Central Beds Council	Updated A421 road closures	
1772	Central Beds Council	Invitation to meet Highways Area Custodian – 31 st January	

<p>Actions carried forward:</p> <p>1878 Members were asked to double check the meeting dates were acceptable. The date for the Annual Meeting was very close to Easter and Members discussed the need to move the meeting to the following week. The Clerk would contact Woburn Sands for a new date.</p> <p style="text-align: right;">Action: DB/WSTC</p>
