



ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

16th October 2025

The Next Meeting of the Aspley Heath Parish Council will take place on
Wednesday 22nd October 2025 at the **Woburn Sands Town Council
Offices, to the side of the Ellen Pettit Memorial Hall, High Street, Woburn
Sands at 8pm**

Signed:

2839 To Receive Apologies for Absence

2840 To Note Declarations of Interest relating to Items on the Agenda

2841 To Agree the Minutes of the Previous Meeting

**2842 Open Forum – Members of the Public are Invited to Speak to the
Parish Council**

Actions carried forward:

2814 Anti-social behaviour at the Royal Oak Pub. Evidence of anti-social behaviour experienced at the Royal Oak had been shared with CBCllr Baker. It had not been shared with the Parish Council in case there were any issues with GDPR. Licensing information for the Weathercock and the Fir Tree had been received, the latter had standard licensing hours. Information for the Swan in Woburn Sands would be requested by the Clerk. It seemed to be well known that once local pubs closed at 11pm the Royal Oak would stay open for another hour and so many people moved to the Royal Oak for further drinking. It was not understood why the license was until 2am when the pub was situated in a residential area. PCllr Jones would email the pub's licensing information.

Action: DB/LJ

2843 Central Bedfordshire Councillor Report

Actions carried forward:

2800 CBCllr Baker had asked for residents' views on the BOAT closure, the consultation for which would end on 26th September. 25 residents had submitted their feedback. PCllr

Smith agreed to contact CBCllr Baker regarding all the issues faced by residents ahead of the Traffic Management meeting.

Action: SS

2844 Chairman's Report

Actions carried forward:

2784e Friends of St Michael – A response was still awaited from P Garratt. If he was not able to continue this role then PCllr Sandys Wood would take over.

Action: SS

2845 Roads and Footpaths

Actions carried forward:

2370b To Discuss New Signage for Sandy Lane to Restrict Unnecessary Access

The Clerk had contacted Francine Rainbow who had stated that the work had been ordered and that Chris Nicholl would be seeing this through. No action had been taken by CBC yet. The Clerk would contact Chris again to see if this was being actioned and copy in CBCllr Baker. The location and wording of the sign would need to be agreed. Several vehicles were accessing Sandy Lane every day and causing problems with erosion of the BOAT and access. The Chair and the Clerk would email Chris Nicoll at CBC again as no response had been made.

Action: SS/DB/CBC

2831 Leaves were starting to appear on Bishop's Walk. It was suggested that an October Working Party be set up to clear them. An email would be sent to agree on a date.

Action: LJ

2846 Lighting

Actions carried forward:

2756 Three streetlights had been reported stolen to the police. The Clerk had put in the claim to the insurance company and the new lights had been ordered through the regular contractor. PCllr Smith had been asked by Royston Police to attend the station to identify the stolen lights. Although these lights could not be reinstalled, PCllr Smith agreed to go to the station.

Action: SS

2847 Installation of CCTV

Actions carried forward:

2741 PCllr McKay was co-ordinating with the contractor on a date to install the two CCTV cameras. It was hoped an installer closer to Bedfordshire could be found. The CCTV policies would be added to the website. The maintenance cost was given as £135 p.a. or 3years at £95 p.a. by a contractor in High Wycombe. The original quote was £450 per half day plus £100 for each additional hour. PCllr McKay would contact the contractor to see if they could install the lights.

Action: AM

2848 Planning

Actions carried forward:

2834 10 Silverbirches Lane

No public notice had been put up in Silverbirches Lane or any local streets. Neighbours had not been notified of the planning application. The Clerk would contact CBC advise

them of this. The application was discussed and Members felt the proposed house was too large, too high and overpowered the surrounding houses. It was felt the garage was very difficult to turn into and there was not enough parking spaces allocated for a 6-bedroom house. On these grounds the Parish Council objected to the plans and a response would be sent to CBC.

Action: DB

New Planning Applications

Recent Planning Applications

2849 Village Matters

Actions carried forward:

2687 The 20mph Speed Limit petition had been accepted by CBC and a speeding survey completed. No further information had been received from CBC. PCllr Clough had emailed to ask what the next steps were.

Action: CBC

2762 PCllr Wilson was continuing to gather residents' views. Topics discussed included the Neighbourhood Plan and the narrow paths that meant residents often had to walk in the street.

Action: JW

2835 It was agreed that the Annual meeting be held at St Michael's Church on Thursday 7th May. The rest of the meeting dates were agreed as follows:

Wednesday 28th January

Wednesday 25th February

Wednesday 25th March

Thursday 7th May – Annual Parish Meeting (St Michael's Church)

Wednesday 20th May

Wednesday 24th June

Wednesday 22nd July

Wednesday 30th September

Wednesday 21st October

Wednesday 25th November

The Clerk would add these to the website.

Action: DB

2850 To Receive an Update from the Neighbourhood Plan Steering Group

Actions carried forward:

2836 The Neighbourhood Plan had passed its examination and CBC had sent the relevant notices to the Clerk to publish on the website for the upcoming referendum. PCllr Clough had lots of copies of the Green Infrastructure Plan and the Design Codes but very few copies of the Plan itself. She agreed to make the link, for all documents, available to the Clerk who would pass on to residents.

Action: DB

2851 Finance

Actions carried forward:

2837 PCllr Smith had contacted the bank about the Sandpit account. In order for the account to remain open a minimum payment of £1 needed to be made into it. The Parish Council agreed on a new mandate being created. The signatories to be added (the same as the Council account were: PCllr Smith, PCllr Sandys Wood and PCllr Harris.

Actions: PCllrs

a. To approve payments to be made in October

Payee	Chq No	Amount	Description
D Batchelor	1396	£235.77	Clerk's Salary - October
Woburn Sands Town Council	1397	£180.00	Meeting room hire 2025-26

b. To Agree the financial statements for September

2852 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
2418	NatWest	Bank Statements	
2419	Central Beds Watch	Crime Stats – September– no crimes reported	
2420	Zurich	Claim received and agreed – payment to be sent	
2421	Central Beds Council	Consultation on 25-year waste strategy and invite to Workshop on 25 th Sept 5-6pm	Respond by 14/10
2422	CPRE	September newsletter	
2423	Utility Aid	Street lighting consultant to re-negotiate new contract	
2424	BATPC	Planning Application Responses course – 5 th November	
2425	BATPC	Invitation to AGM – 16 th October starting from 7pm	
2426	Woburn Sands Town Council	Remembrance Day wreath laying from new Town Clerk – Joanne Farrant	
2427	Bedfordshire Police	Priority Setting meetings – slides from previous meeting. Next date – 14/1/26	
2428	Central Beds Council	Planning – response for Planning Application for land adjacent to 10 Silverbirches – no site notices put up	Comments extended to 31 st October
2415	Central Beds Council	Town and Parish Council update - October	
2416	National Highways	A421 closure – Marsh Leys to Marston Moretaine – Sunday 26 th October	