



ASPLEY HEATH PARISH COUNCIL

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To: All Councillors

22nd February 2019

The Meeting of the Aspley Heath Parish Council Meeting will take place on Wednesday 27th February 2019 in the Council Offices to the rear of the Ellen Pettit Memorial Hall starting at 8.00pm

Signed:

- 1924 To Receive Apologies for Absence**
- 1925 To Note Declarations of Interest relating to Items on the Agenda**
- 1926 To Agree the Minutes of the Previous Meeting**
- 1927 Open Forum – Members of the Public are Invited to Speak to the Parish Council**

Actions carried forward:

1700 Connection was still awaited for the street light in Sandy Lane. The Clerk was asked to get quotes for connecting the light and once these were considered acceptable an order would be placed to get the light connected.

Action: Contractor/DB

- 1928 Central Bedfordshire Councillor Report**
- 1929 Chairman's Report**

Actions carried forward:

1856 The 'Tommy' silhouette had been moved next to WWI graves in the churchyard. PCllr Willmott agreed to concrete the silhouette into place so it could not be moved.

Action: PW

1901a To Consider an Application for the Highways Rural Match Funding Scheme

PCllr Hobbs had designed a scheme for a new crossing across Hardwick Road. The details were agreed and the application was to be submitted to CBC.

Action: DB/CBC

- 1930 To discuss an email regarding grant funding from Living Heaths Working Woodlands**

Actions carried forward:

1915a The works for this project were quite limited but Members were asked to put forward any ideas for the scheme at the next meeting.

Action: PCllrs

1931 Speeding and Parking on Church Road

1932 Roads and Footpaths

Actions carried forward:

1514a The bollards at the top of Church Road were rotting away and there was a huge puddle forming outside the gates. A quote had been received by CBC to fill in the hole and an order placed. CBCllr Wells asked to be copied in to emails with Chris Nicolls. PCllr Hobbs was to ask CN if all works could be completed at the same time. Paul Williams would also be chased for the Estate's contribution.

Action: CBC/PW/JH

The fence on both sides of the car park was falling apart but it was felt that Bedford Estates would not carry out any further works to the fencing. Paul Williams from Bedford Estates had responded that work on the footpaths had been completed. However, Members were not happy with the level of work and PCllr Willmott stated he would contact Paul Williams again to express this. There was also a report of a new fence.

Action: CBC/PW/PW

1933 To Discuss Holly Walk Steps

The steps were under the remit of Central Beds Council. PCllr Hobbs agreed to chase the Council to make sure that the steps were made safe for users. There had been a number of complaints from residents about the safety of the steps.

Action: JH/CBC

1934 Upgrade Project/Enhancement of the Heath

Actions carried forward:

1845 The new bench for Sandy Lane was to be chased.. PCllr Shirville agreed to organise the plaque which was to be engraved with the words '1918 – 2018 We will remember'.

Action: DB/SS

1935 Lights

1936 Planning

Actions carried forward:

1861b Members were concerned that a house in Silverbirches Lane was having its brickwork smoothed over which was not in the planning application. An enforcement notice had been issued. The Clerk would check what the situation was with this enforcement.

Action: DB/CBC

1920a To discuss the planning application for 23 Church Road

The plans for an additional dwelling were discussed. There was some concern with site access and it was agreed that a Site Management Plan would be required. There were no planning objections to the development although there was a question surrounding trees. Comments were to be forwarded to PCllr Hobbs and a response sent to CBC by 8th

February.

Action: PCllrs

1920b To discuss the planning application for 102 Church Road

Members felt that the objections from the last application were all relevant to the current proposal and were minded to object to the plans. PCllr Clough agreed to draft a leaflet regarding the application which would be available for the Parish to read.

Action: GC

1937 Village Matters

Actions carried forward:

1862 At present it was agreed that the current website be maintained. PCllr Willmott stated that he had been paying for the domain name for the Council's email but would now be passing this on to the Council to organise. The possibility of gaining a .gov email address was to be investigated.

Action: PW/DB

1893 Sandpit trees. Members agreed that all high and medium priority works be carried out as soon as possible. The Clerk would chase the tree contractor as the works had not yet taken place.

Action: DB/RGS

1893a There were problems with overhanging hedges within the Parish. The Clerk would contact Croyland Cottage to ask if they would look at their holly hedge.

Action: DB

1938 Finance

a. To approve payments to be made in February

Payee	Chq No	Amount	Description
D Batchelor	1045	£121.20	Clerk's salary February

b. To agree the financial statements for January

Actions carried forward:

1893d To consider cheque payments for Sandpit expenditure due to issues with Sandpit Charity bank account

PCllr Willmott had contacted NatWest who advised that any transfer of funds would need to be done by letter. As the interest in the Business Reserve account was negligible it was **APPROVED** that the account be closed and all funds moved to the Current Account. The Clerk would write up the letter and forward for signing.

Action: DB/PW

1939 To Note Correspondence Received Since the Last Meeting

	From	Subject	Action
1773	NatWest	Bank Statements	

1774	Beds Police	Crime Statistics - January	
1775	Beds Police	Invitation to Community Priority Setting meeting – 13 th March	
1776	CPRE	New office address	
1777	Beds Police and Crime Commissioner	February newsletter	
1778	Beds Police	Crime Statistics – early January	
1779	Central Beds Council	News Bulletin – funding of 12 Community Safety Officers	
1780	Charity Commission	Receipt of Annual Return	
1781	Central Beds Council	Great British Spring Clean information	
1782	Bob Holland – Aspley Woods User Group	Minutes of meeting 24 th January	
1783	Beds Police and Crime Commissioner	Letter from Kathryn Holloway regarding funding	
1784	NatWest	Changes to products/services leaflet	
1785	Love Woburn Sands	Project Report 2018	

Actions carried forward:

1878 The proposed date for the Annual Meeting was 1st May which Members agreed. The Chairman would contact Woburn Sands to confirm.

Action: SS